

**REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY,
MAY 6, 2021 AURA ELEMENTARY SCHOOL VIRTUAL MEETING.**

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR MAY
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. Ms. Danielle Bland - Absent Mrs. Mary Snively
Pres. Mr. J. Wilson Hughes, Jr. Mrs. Angelique Stoney-Siplin - Absent
Mrs. Joyce Massott-Burnett Ms. Courtney Vance - Absent
Ms. Cheryl Potter Mrs. Jennifer Wirtz
Mrs. Sarah Ruczynski

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Re-Organization

Aprv. Dr. D. Koerner Based upon the recommendation of the Superintendent approved Dr. David Koerner as the School Physician for the 2021-22 school year

School Physician: Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. S. Considine Based upon the recommendation of the Superintendent approved Stephen Considine as Treasurer of School Monies for the 2021-22 school year

Treasurer: Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. First National Bank Based upon the recommendation of the Superintendent approved the First National Bank of Elmer as the school depository for 2021-22 school year

of Elmer: Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Additional Based upon the recommendation of the Superintendent approved New Jersey Cash Management as an additional depository for school funds

Depository:

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Checking
Acct.
Signatories:

Based upon the recommendation of the Superintendent approved the following checking account signatories for the 2021-22 school year as listed:

1. Treasurer Account - Board Secretary, Treasurer and President or Vice-President (alternate) (3 signatures required)
2. Agency Account - Treasurer (1 signature required)
3. Payroll Account - Treasurer (1 signature required)
4. Aura School Account - Principal's Secretary, Board Office Secretary, Business Administrator (2 signatures required)
5. Cafeteria Account - Business Administrator, Board Office Assistants (2 signatures required)
6. Unemployment Account - Board Secretary, Treasurer (1 signature required)
7. Money Market, Principal Account - Business Administrator and Treasurer (2 signatures required)
8. Petty Cash Account - Superintendent's Secretary and Principal or Superintendent and Business Administrator or Board Office Assistants (2 signatures required)
9. Child Care Account - Business Administrator, Board Office Secretary (2 signatures required)
10. Bond Account - Business Administrator (1 signature required)

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Professional
Service
Appointments:

Based upon the recommendation of the Superintendent approved the following professional service appointments for the 2021-22 school year as listed:

1. Auditor - Petroni & Associates
2. Architect of Record - Garrison Architects
3. Insurance Broker/Dental Benefits - Allen Associates
4. Sloan Insurance (surety bonds only)
5. Solicitor - Frank P. Cavallo, Jr. Esq - Parker McCay Law Firm
6. ESS Support Services, LLC
7. ESS Northeast, LLC

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Official
Newspapers:

Based upon the recommendation of the Superintendent approved the official newspapers as listed:

1. The Sentinel
2. South Jersey Times

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Positions for
W. Murschell:

Based upon the recommendation of the Superintendent approved Wayne Murschell, Principal, to the following positions for the 2021-22 school year

1. Affirmative Action Officer
2. Attendance Officer
3. Issuing Officer for working papers
4. Safety Official

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Positions for
J. Collins:

Based upon the recommendation of the Superintendent approved the appointment of Joseph Collins for the following positions as listed:

1. Public Agency Compliance Officer for the 2020-21 school year
2. Qualified Purchasing Agent, the bid limit is \$44,000
3. Custodian of Public Records (OPRA)
4. Board Secretary/Business Administrator
5. Official for Investments and Wires
6. Delegate to the GCSSD JIF

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Positions for J.
Scerbo:

Based upon the recommendation of the Superintendent approved Mrs. Jackie Scerbo, Director of Child Study Team, to the following positions for the 2021-22 school year and that her name, office address and telephone number be advertised and the Board adopt a grievance procedure for same

1. 504 Compliance Officer
2. ADA Coordinator

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Unit Agreements: Based upon the recommendation of the Superintendent approved the official bargaining units as listed:
1. Elk Township Education Association, member of the New Jersey Education Association (NJEA) for teachers
2. Elk Maintenance Custodial Group for custodial/maintenance staff

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Appoint BOE Secretary for Emergency: Based upon the recommendation of the Superintendent approved Dr. Piera Gravenor, Superintendent, as acting Board Secretary for emergency purposes for the 2021-22 school year

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Appoint Tax Shelter Company & Broker: Based upon the recommendation of the Superintendent approved Lincoln Investments as tax shelter annuity broker

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Chart of Accounts: Based upon the recommendation of the Superintendent approved the Chart of Accounts as established by the NJ Department of Education

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Positions for Sam Teague: Based upon the recommendation of the Superintendent approved Samuel Teague, Facilities Manager, to the following positions as follows:

1. Integrated Pest Management Coordinator
2. District Right-to-Know Coordinator
3. AHERA Designee
4. Indoor Air Quality Coordinator
5. Asbestos Management Officer

- 6. Safety and Health Designee
- 7. Chemical Hygiene Officer

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. D.
Pierce HIB
Coordinator:

Based upon the recommendation of the Superintendent approved Denise Pierce, School Psychologist, as HIB coordinator

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. B. Tharp
HIB
Specialist:

Based upon the recommendation of the Superintendent approved Brooke-Rose Tharpe, School Social Worker, as HIB specialist

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. K.
Nichols
Homeless
Liaison:

Based upon the recommendation of the Superintendent approved Kathy Nichols, secretary, as Homeless Liaison

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Parliamentary
Procedures:

Based upon the recommendation of the Superintendent approved the parliamentary procedures as established by Robert's Rule in running our public meeting

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Facsimile Signature: Based upon the recommendation of the Superintendent approved the use of a facsimile signature on checks
Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Agenda Format: Based upon the recommendation of the Superintendent approved the current agenda format to be used for the 2021-22 school year

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Petty Cash Amount: Based upon the recommendation of the Superintendent approved a petty cash checking account in the amount of \$400:

- Maximum expenditure will be \$150
- Balance will be reported to the Board on a monthly basis

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Positions for Dr. M. Williams: Based upon the recommendation of the Superintendent approved Dr. Melissa Williams, Supervisor of Curriculum, as the Title IX Coordinator and that her name, office address and telephone number be advertised as per 34 CFT 106.8(c).

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Bill Payment: Based upon the recommendation of the Superintendent approved payment of bills between board meetings with the approval of the Superintendent after consultation with the finance chair

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Procurement
of Goods:

Based upon the recommendation of the Superintendent approved procurement of goods and services through state contracts

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. J.
Nichols Alt.
Delegate to
GCSSD

Based upon the recommendation of the Superintendent approved Joseph Nichols as alternate delegate to the GCSSD JIF

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Curricula,
Course of
Study, Texts,
Eval Schedule,
CST/Guide/
Media
Programs &
Services:

Based upon the recommendation of the Superintendent approved the following:

1. Curricula, Courses of Study and textbooks
2. Curriculum Evaluation Schedule
3. Child Study/Guidance/Media Center Program and Service

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. District
Travel:

Based upon the recommendation of the Superintendent approved, in accordance with Policy #6471, School District Travel, and NJAC 6A:23A-7, the establishment of a maximum travel amount for the 2024-22 school year in the amount of \$5,000 for the Operating Fund

(The maximum travel amount excludes travel expenditures supported by Federal funds. The annual maximum amount per employee for regular business travel shall be \$1,500. For the school year 2020-

21, school district travel was budgeted at \$1,200 for the Operating Fund. As of April 30, 2021, no money has been expended. The total amount of travel supported by Federal funds for the prior year, the pre-budget year and the projected budget year are as follows:)

- 2019-20 \$ -0-
- 2020-21 (as of April 30, 2020) \$ -0-
- 2021-22 \$ 500.00

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

MINUTES:

Aprv. Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively to approve the minutes as listed:
Minutes:

1. Regular Session – April 8, 2021

Voice Vote:

Yes – 5 No – 0 Abstentions – 1
Ms. Danielle Bland – Absent
Mr. J. Wilson Hughes, Jr. - Abstain
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried

COMMUNICATIONS/PRESENTATIONS

Ms. Eshe Price presented the NJSLA Report to the Board

CITIZENS

Open Public: Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Mary Snively to open the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Close Public: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to close the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Jennifer Wirtz

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. 21-22
Sub. Nurses:

Based upon the recommendation of the Superintendent approved the following substitute nurses at a previously approved rate for the 2021-2022 school year as listed:

Chelsi Biener	Loretta DeStefano-Micarelli	Dorothy Dilger
Kim Hollywood	Amanda Keener	Jacqueline Olmo
Joanne McCleery	Sandra Schmittinger	Carol Verechia
Margaret Cassidy	Wanda Martorano	

Motion by Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. 21-22
Salary Rates:

Based upon the recommendation of the Superintendent approved the following salary rates for the 2021-2022 school year as listed:

Substitute Custodians	\$ 12.00/hr.
Student Aides	\$ 12.00/hr.
Substitute Secretary	\$ 12.00/hr.
Substitute School Nurse	\$ 250.00/day
Homebound Instruction	as per negotiated agreement
Tutoring/Homework	as per negotiated agreement
ESY/BSI Teacher	\$ 150.00/day
ESY Teacher's Aide	\$ 60.00/day
Curriculum Writing	\$ 110.00/day (Summer)
Professional Development	\$ 110.00/day (Summer)

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. 21-22
Tenure/Non-
Tenured Staff
Report:

Based upon the recommendation of the Superintendent approved the Tenure/Non-Tenured Staff Report for the 2021-2022 school year

See Page(s) _____ of minutes

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. E. Price
for 21-22
School Year:

Based upon the recommendation of the Superintendent approved Eshe Price as a part time Evaluation and Research Coordinator at a rate of \$34.00/hr, 29 hours per week for the 2021-2022 school year

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. 21-22
ESY Teachers:

Based upon the recommendation of the Superintendent approved the following staff for the 2021-2022 Extended School Year Program (ESY) as listed:

<u>Teachers</u>	<u>Maximum Days</u>
Brian Cogle	21 days
Dina Holmes	11 days
Steven Keane	21 days
Kerry Kramme	11 days
Dave Paoline	21 days
<u>Counselor</u>	
Brooke Tharp	21 days

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. 21-22
M/L Summer
Camp Staff:

Based upon the recommendation of the Superintendent approved the following staff for the 2021-2022 Math and Literacy Summer Camps as listed:

<u>Teacher</u>	<u>Program</u>	<u>Maximum Days</u>
Danielle Barbato	Literacy	9 days
Brian Cogle	SEL	17 days
Ashley Davis	Math	9 days
Dina Holmes	Literacy	9 days
Alexandra Jaraiedi	Math	9 days
Steven Keane	Literacy	9 days
Maddy LaVoe	Literacy	9 days
Kristen Molinari	Math	9 days
Kerry Kramme	Math	9 days
David Paoline	SEL	17 days
Melissa Tanski	Literacy	9 days
Kimberly Williams	Math	9 days

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

POLICY – Mrs. Mary Snively

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies and regulation as listed:

<u>Policy # 7425</u>	Lead Testing of Water in Schools (M)(R)
<u>Reg. # R7425</u>	Lead Testing of Water in Schools (M)(N)
<u>Policy # 8561</u>	Procurement Procedures for School Nutrition Programs (M)(R)

Motion by Mrs. Mary Snively, seconded by Mrs. Joyce Massott-Burnett

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Abolishment of Policies: Based upon the recommendation of the Superintendent approved the abolishment of the following policies as listed:

<u>Policy # 2415.01</u>	Academic Standards, Academic Assessments and Accountability
<u>Policy # 2415.03</u>	Highly Qualified Teachers

Motion by Mrs. Mary Snively, seconded by Mrs. Joyce Massott-Burnett

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. NJSLA Report: Based upon the recommendation of the Superintendent accepted the NJSLA report as presented

Motion by Ms. Cheryl Potter, seconded by Mrs. Joyce Massott-Burnett

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Clinics/ Workshops: Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage</u>	<u>Total</u>
+Mark Haro	Virtual	Finding Purpose for Student Voice through Meaningful Student Involvement	4/29/2021 & 5/06/2021	\$0.00	\$0.00	\$0.00

^ Paid for by Title II

+ Paid for by Title IV

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mrs. Joyce Massott-Burnett

Aprv. Board
Secretary
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer’s Report in accordance with 8A:17-9 and 18A:17-36 for the month of March 2021. The Treasurer’s Report and Secretary’s Report are in agreement for the month of March 2021.

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Motion by Mrs. Joyce Massott-Burnett, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv Board
Sec. Cert.:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

See Page(s) _____ of minutes

Motion by Mrs. Joyce Massott-Burnett, seconded by Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Transfers: Approved the March 2021 Transfer Report

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Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Sarah Ruczynski

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Joyce Massott-Burnett - Yes

Ms. Cheryl Potter - Yes

Mrs. Sarah Ruczynski - Yes

Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. Bills: Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List	\$	158,395.72
2. Hand Check	\$	12,640.87
3. Cafeteria Bill List	\$	8,507.13

Motion by Mrs. Joyce Massott-Burnett , seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Joyce Massott-Burnett - Yes

Ms. Cheryl Potter - Yes

Mrs. Sarah Ruczynski - Yes

Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

FACILITIES – Mrs. Sarah Ruczynski
None

CAFETERIA – Mrs. Sarah Ruczynski

Aprv. Café Report: Based upon the recommendation of the Superintendent approved the March 2021 cafeteria report as listed:

Total Income	12,328.19
Total Expense	(9,224.14)
Net Income or (Loss)	3,104.05
Average Daily Attendance	302
Average Daily Participation	111
Percentage of Participation	37%

Motion by Mrs. Sarah Ruczynski, seconded by Mrs. Joyce Massott-Burnett

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Ms. Danielle Bland - Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Ms. Courtney Vance - Absent

Motion carried unanimously

TRANSPORTATION - Ms. Danielle Bland

None

SUPERINTENDENT'S REPORT

Aprv. March
 HIB:

Based upon the recommendation of the Superintendent approved the March 2021 HIB report as previously submitted

Motion by Mrs. Joyce Massott-Burnett, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Ms. Danielle Bland - Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Ms. Courtney Vance - Absent

Motion carried unanimously

Board Reports:

Based upon the recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

1. Enrollment
2. Staff Attendance
3. Nurse's Report
4. HIB Report - April
5. Facility Manager's Report
6. Principal's Report
7. Fire Drills/Crisis Drills

Fire Drill	4/28/2021	12:00 pm
Shelter in Place	4/28/2021	12:10 pm

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Ms. Danielle Bland - Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Ms. Courtney Vance - Absent

Motion carried unanimously

LEGISLATION – Mrs. Mary Snively

Mrs. Mary Snively informed the Board that The Clayton Model Legislation has been sent to the Governor to be signed

Mrs. Mary Snively informed the Board that the regionalization law was passed by both houses

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Cheryl Potter informed the Board that appointment of the Gloucester County School Board Officers would be next week

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. Cap.
Reserve Yr.
End Transfer:

Based upon the recommendation of the Superintendent approved available balance transfer as of the end of the year to the capital reserve account up to an amount of \$500,000

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Maint.
Reserv. Year
End Transfer:

Based upon the recommendation of the Superintendent approved available balance transfer as of the end of the year to the Maintenance Reserve account up to an amount of \$250,000

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent

Ms. Courtney Vance - Absent

Motion carried unanimously

OLD BUSINESS

Mr. J. Wilson Hughes, Jr. informed the Board that at the last constituents meeting Dr. Piera Gravenor was asked to reach out to the Senator’s office

Mr. J. Wilson Hughes, Jr. read the response to the constituents committee, and stated that the next meeting will be held on May 11, 2021

NEW BUSINESS

None

CITIZENS

Aprv. -
Open Second
Public Portion:

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Joyce Massott-Burnett to open the second public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. -
Closed
Second Public
Portion:

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to close the second public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

EXECUTIVE SESSION:

Aprv. Open
Executive
Session Begins
7:48 pm:

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Joyce Massott-Burnett to enter into the executive session to discuss matters as listed

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:05 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on May 06, 2021.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. Close
Executive
Session
8:05 p.m.:

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Jennifer Wirtz that the executive session be adjourned at 8:05 p.m.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Separation
Agreement:

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Joyce Massott-Burnett to approve the separation agreement for employee #90402348 pending attorney review

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. -
Meeting
Adjourned
8:09 p.m.:

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz that the meeting be adjourned 8:09 p.m.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Danielle Bland – Absent
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary