

**SPECIAL BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON MONDAY,
JUNE 28, 2021 AURA ELEMENTARY SCHOOL VIRTUAL MEETING.**

Purpose: 2020-21 SCHOOL YEAR SPECIAL BOARD MEETING FOR JUNE
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. Ms. Danielle Bland Mrs. Mary Snively
Pres. Mr. J. Wilson Hughes, Jr. Mrs. Angelique Stoney-Siplin - Absent
Mrs. Joyce Massott-Burnett - Absent Ms. Courtney Vance
Ms. Cheryl Potter Mrs. Jennifer Wirtz
Mrs. Sarah Ruczynski - Absent

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. J. Wilson Hughes, Jr. led the Pledge of Allegiance.

Mission Statement: Mr. J. Wilson Hughes, Jr. read the below statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

CITIZENS:

Aprv. Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz to open the first public portion

Open First
Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin – Absent

Motion carried unanimously

Aprv. Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter to close the first public portion

Close First
Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin – Absent

Motion carried unanimously

EXECUTIVE SESSION:

Aprv. – Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to enter into the executive session to discuss
Open matters as listed.

Executive
Session
7:04 p.m.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:47 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Superintendent's Evaluation

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on June 28, 2021.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin – Absent

Motion carried unanimously

Aprv. - Close Executive Session
7:47 p.m.: Motion by Mrs. Mary Snively, seconded by Mrs. Jennifer Wirtz, to close executive session

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin – Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Jennifer Wirtz

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. Sups Eval: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to accept Superintendent's Evaluation as presented

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

CAFETERIA – Ms. Courtney Vance

Aprv. 21-22
Nutri-Serve
Contract:

Based upon the recommendation of the Superintendent approved the 2021-2022 Nutri-Serve Contract in the amount of \$17,712.00, an increase of \$419.33 (2.5%)

Motion by Ms. Courtney Vance, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes –6 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. J. Wilson Hughes, Jr. -Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. Holt
McNally &
Associates:

Based upon the recommendation of the Superintendent approved Holt McNally & Associates Certified Public Accountants & Advisors for the 2021-2022 school year at a cost of \$21,000

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Roll Call Vote:

Yes –6 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. J. Wilson Hughes, Jr. -Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv.
Maintenance
& Custodial
Agreement:

Based upon the recommendation of the Superintendent approved the Maintenance & Custodial negotiated bargaining agreement

Motion by Ms. Danielle Bland, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes –6 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. J. Wilson Hughes, Jr. -Yes

Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv. -
Meeting
Adjourned
7:53 p.m.:

Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter that the meeting be adjourned
7:53 p.m.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin – Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary