

**REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY,
JULY 9, 2020 AURA ELEMENTARY SCHOOL VIRTUAL MEETING.**

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR JULY
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. Ms. Danielle Bland - Absent Mrs. Mary Snively
Pres. Mr. Wayne Howard Mrs. Angelique Stoney-Siplin
Mr. J. Wilson Hughes, Jr. Ms. Courtney Vance - Absent
Mrs. Joyce Massott-Burnett Mrs. Jennifer Wirtz
Ms. Cheryl Potter

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. J. Wilson Hughes, Jr. led the Pledge of Allegiance.

Mrs. Angelique Stoney-Siplin read the following statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter to approve the June 11, 2020 minutes as listed
Minutes:

1. Regular Session

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

Mrs. Lisa Twoney, Mr. Ross Whiting, and Mrs. Stephanie Chambers introduced themselves to the Board and presented the Clayton Model Pilot Program which deals with the social and emotional learning for all students
Mrs. Angelique Stoney-Siplin questioned if this program will serve all students or just students with classifications
Mrs. Lisa Twoney stated that the program is for all students in need of support
Mr. J. Wilson Hughes Jr. questioned how the program has grown since 2009
Mrs. Lisa Twoney along with Mrs. Stephanie Chambers stated that the program has made great progress towards accommodating all emotional regulations and needs

Mrs. Valerie Robinson introduced herself and the Adventure Club Before/After Care Program

CITIZENS

Open Public: Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Jennifer Wirtz to open the first public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
 Ms. Danielle Bland – Absent
 Mr. Wayne Howard - Technical Issue

Motion carried unanimously

Ms. Alyssa Graf parent of a fourth grade Aura student thanked the Board for getting the students through COVID-19 virtual learning and questioned when there will be a plan for the upcoming 2020-2021 school year
 Dr. Piera Gravenor stated that she will have a plan by the end of July

Close Public: Motion by Mrs. Mary Snively, seconded by Mrs. Angelique Stoney-Siplin to close the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Ms. Danielle Bland – Absent
 Mr. Wayne Howard - Technical Issue
 Ms. Courtney Vance – Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Jennifer Wirtz

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. 20-21
 Virtual ESY
 Staff:

Based upon the recommendation of the Superintendent approved the following staff for the 2020-2021 Virtual Extended School Year Program (ESY) as listed:

Teacher	Days
Brian Cogle	Additional 4 days <i>(total 11 days)</i>
Steven Keane	Maximum 13 days

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Ms. Danielle Bland – Absent
 Mr. Wayne Howard - Technical Issue
 Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. LOA:

Based upon the recommendation of the Superintendent approved the following amended leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Ashley Davis <i>(teacher)</i>	9/01/20 through 12/19/20	9/12/20 through 9/25/20 <i>(benefit 2 weeks)</i>	9/26/20 through 12/19/20 <i>(benefit 12 weeks)</i>	Paid leave 9/01/20 through 9/11/20 Unpaid leave 9/12/20 through 12/19/20

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Ms. Danielle Bland – Absent
 Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

POLICY – Ms. Danielle Bland

None

Mr. J. Wilson Hughes, Jr. questioned if Strauss Esmay has come forward with any Covid-19 policies

Dr. Piera Gravenor stated that an alert was put out today

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. Summer Workshops/
Trainings:

Based upon the recommendation of the Superintendent approved the following 2020 Professional Development Summer workshops/trainings at a previously approved rate as listed:

Aura Climate Grant Workshop (Climate Grant Funds) - 5-10 days July / August - Dates TBD	
Brian Cogle	Brooke Tharp
Dina Holmes	Marielle Walker
David Paoline	
Professional Development Committee (Title II Funds) - 1 day Date TBD	
Dina Holmes	Kristen Molinari
Kristie Jacoby	David Paoline
DEAC/ScIP Team - 1 day Date TBD	
Heather Gonnelli	Alex Jaraiedi
Kristie Jacoby	Ryan Malloy
Tech Mentors (Title II Funds) - 5 days	
Dina Holmes	David Paoline

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. Summer Tech.
Presenters:

Based upon the recommendation of the Superintendent approved the following staff as presenters for summer tech workshops for 2-3 days at a previously approved rate as listed:

^ Dina Holmes	^ David Paoline
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^ Paid for with Title II funds

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. 20-21
IDEA Grant
App.:

Based upon the recommendation of the Superintendent approved the IDEA Preschool grant application for the 2020-2021 school year

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv.
Acceptance of
FY21 ESEA
Funds:

Based upon the recommendation of the Superintendent approved acceptance of the FY21 ESEA funds

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. 20-21
McRel
Teacher Eval
System:

Based upon the recommendation of the Superintendent approved using the McRel Teacher Evaluation System for the 2020-21 school year

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. 20-21
NJ Principal
Eval System:

Based upon the recommendation of the Superintendent approved using the NJ Principal Evaluation System for the 2020-21 school year

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv.
Participation
in NJ CFEE:

Based upon the recommendation of the Superintendent approved participation in the NJ Consortium for Equity and Excellence (*Title IV funded*)

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent
Mr. Wayne Howard - Technical Issue
Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. Ed Staff for Summer PD: Based upon the recommendation of the Superintendent approved all educational staff as listed to attend two days summer PD at a previously approved rate (*virtual or in-person*)

See Page(s) _____ of minutes

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mr. Wayne Howard - Technical Issue
Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. Clinics/ Workshops: Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Total</u>
^ Wayne Murschell ^ Dina Nicholas ^ Dave Paoline	Online Dynamic Learning Workshop	7/2020	\$49.50/each	\$148.50

^ Paid for by Title II

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. Wayne Howard – Technical Issue
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mrs. Joyce Massott-Burnett /Mr. Wayne Howard

Aprv. Board Secretary Report: Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Motion by Mrs. Joyce Massott-Burnett, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mr. Wayne Howard - Technical Issue
Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer's Report in accordance with 8A:17-9 and 18A:17-36 for the month of May 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2020.

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Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv Board
Sec. Cert.:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

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Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mr. Wayne Howard - Technical Issue

Ms. Courtney Vance – Absent

Motion carried unanimously

Aprv. May
Transfers:

Approved the Report of Transfer for May 2020

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Motion by Mr. Wayne Howard, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Ms. Danielle Bland - Absent

Mr. Wayne Howard – Yes

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Joyce Massott-Burnett - Yes

Ms. Cheryl Potter - Yes
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Yes
 Ms. Courtney Vance - Absent
 Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv. Bills: Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List	\$	199,677.64
2. Hand Check	\$	6,138.86
3. Cafeteria Bill List	\$	4,225.97

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0
 Ms. Danielle Bland - Absent
 Mr. Wayne Howard –Yes
 Mr. J. Wilson Hughes, Jr. - Yes
 Mrs. Joyce Massott-Burnett - Yes
 Ms. Cheryl Potter - Yes
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Yes
 Ms. Courtney Vance - Absent
 Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.

Mr. J. Wilson Hughes, Jr. complimented the staff on the passing of the recent state fire inspection

CAFETERIA – Mrs. Angelique Stoney-Siplin

Aprv. Café Report: Based upon the recommendation of the Superintendent approved the May 2020 cafeteria report as listed:

Total Income	\$ 5,424.27
Total Expense	\$ (4,780.41)
Net Income or (Loss)	\$ 643.86
Average Daily Attendance	303
Average Daily Participation	67
Percentage of Participation	22%

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Joyce Massott-Burnett

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
 Ms. Danielle Bland - Absent
 Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv 20-21 N-S Contract: Based upon the recommendation of the Superintendent approved the 2020-2021 Nutri-Serve Contract in the amount of \$17,292.67, an increase of \$503.67 (3%)

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. Wayne Howard –Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

TRANSPORTATION - Mrs. Angelique Stoney-Siplin
None

SUPERINTENDENT'S REPORT

Aprv. May
HIB:

Based upon the recommendation of the Superintendent approved the May 2020 HIB report as previously submitted

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Board Reports:

Based upon the recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

1. Enrollment
2. Staff Attendance
3. Nurse’s Report
4. HIB Report - May
5. Facility Manager’s Report
6. Principal’s Report
7. Fire Drills/Crisis Drills

Fire Drill	N/A	N/A
Lockout Drill	N/A	N/A

Mrs. Angelique Stoney-Siplin, Mrs. Mary Snively, and Mr. J. Wilson Hughes voiced their gratitude for the time and care that was given to the students by the Aura school nurse Mr. Marcos Haro

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv.
Participation
in Clayton
Model
Program:

Based upon the recommendation of the Superintendent approved Resolution 2020 to participate as a collaborating partner in Gloucester County to implement a social and emotional learning model designed by the Clayton BOE

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Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. Wayne Howard –Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

LEGISLATION – Mrs. Mary Snively

Mrs. Snively gave a review of the last virtual meeting

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter
None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv.
Adventure
Club:

Based upon the recommendation of the Superintendent approved the School Partnership Agreement with The Adventure Club for the Before/After School Program

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Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. Wayne Howard –Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Yes
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Absent
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

OLD BUSINESS

None

NEW BUSINESS

Mr. J. Wilson Hughes, Jr. informed the Board that the Superintendent Evaluation meeting will be held in person on July 23, 2020

CITIZENS

Aprv. -
Open Second
Public Portion:

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Joyce Massott-Burnett to open the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. -
Closed
Second Public
Portion:

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Joyce Massott-Burnett to close the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Aprv. -
Meeting
Adjourned
8:50 p.m.:

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Joyce Massott-Burnett that the meeting be adjourned 8:50 p.m.

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Ms. Courtney Vance - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary