

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, JULY 11, 2019 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR JULY
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Mary Nicoletto	Mrs. Jennifer Wirtz
Pres.	Mrs. Danielle Bland	Ms. Cheryl Potter
	Mr. Matthew Carelli – 7:08 p.m.	Mrs. Mary Snively
	Vacant	Mrs. Angelique Stoney-Siplin -7:05 p.m.
	Mr. J. Wilson Hughes, Jr.	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Melissa Williams, Assistant Superintendent

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Mary Nicoletto led the Pledge of Allegiance.

MINUTES:

Aprv. Minutes: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to approve the June 13, 2019 minutes as listed:
1. Regular
2. Executive

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Mr. Matthew Carelli – 7:08 p.m.
Vacant

Motion carried unanimously

COMMUNICATIONS/ PRESENTATIONS:

Mr. Ryan Van Laeys provided the Board with a technology update from the 18-19 school year, as well as reviewing the safety upgrades that have, and will be made including the new Lobby Guard System

CITIZENS:

Aprv. Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. Matthew Carelli to open the first public portion

Open First

Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Mary Snively to close the first public portion

Close First

Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mrs. Jennifer Wirtz

None

POLICY – Mrs. Angelique Stoney-Siplin

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>R1530</u>	Equal Employment Opportunity Complaint Procedure (M)
<u>R2200</u>	Curriculum Content (M)

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. Participation in NJ Consortium: Based upon the recommendation of the Superintendent approved participation in the NJ Consortium for Equity and Excellence (Title II funded)

Motion by Ms. Cheryl Potter, seconded by Mrs. Danielle Bland

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. McRel Evaluation System: Based upon the recommendation of the Superintendent approved using the McRel Teacher Evaluation System for the 2019-2020 school year

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. NJ Principal Evaluation System: Based upon the recommendation of the Superintendent approved using the NJ Principal Evaluation System for the 2019-2020 school year

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Matthew Carelli

Aprv. Secretary's Report: Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Matthew Carelli, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. Treasurer Report: Approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2019.

Motion by Mr. Matthew Carelli, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. Secretary Certification: Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. Matthew Carelli, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. BOE Certification: Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Matthew Carelli, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. May Transfer Report: Based upon the recommendation of the Superintendent approved the May Transfer Report

Motion by Mr. Matthew Carelli, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Danielle Bland - Yes

Mr. Matthew Carelli - Yes

Vacant

Mr. J. Wilson Hughes, Jr. - Yes

Ms. Cheryl Potter – Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

Aprv.
Monthly Bill
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

1. General Bill List – June 30, 2019 \$ 292,182.36
2. General Bill List – July 11, 2019 \$ 132,255.78
3. Cafeteria Bill List \$ 4,886.29

Motion by Mr. Matthew Carelli, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Danielle Bland - Yes
Mr. Matthew Carelli - Yes
Vacant
Mr. J. Wilson Hughes, Jr. - Yes
Ms. Cheryl Potter – Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes Jr.

None

CAFETERIA – Ms. Danielle Bland

Aprv. Cafeteria
Report:

Based upon the recommendation of the Superintendent approved the May 2019 cafeteria report as listed:

Total Income	\$ 15,951.60
Total Expense	\$ (14,923.92)
Net Income or (Loss)	\$ 1,027.68
Average Daily Attendance	336
Average Daily Participation	215
Percentage of Participation	64%

Motion by Ms. Danielle Bland, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

TRANSPORTATION - Mr. Matthew Carelli

None

SUPERINTENDENT'S REPORT

Aprv. HIB Reports: Based upon recommendation of the Superintendent approved the May 2019 HIB report.

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. Board Reports: Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse’s Report
- HIB Report
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

Fire Drill	06/19/19	1:57 p.m.
Evacuation Drill	06/19/19	2:00 p.m.

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. Field Trips: Based upon recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
7/10/19	Pitman Broadway Theater Pitman, NJ	SWAG / ESY 9:45 am - 12:15 pm

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. Self-Assessment Report: Based upon recommendation of the Superintendent approved the School Self-Assessment Report for determining grades under the Anti-Bullying Bill of Rights Act

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Aprv. Training: Mrs. Mary Snively reminded the Board that the mandated Board training will be offered at the NJSBA convention in October

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Cheryl Potter informed the Board of the Summer Leadership Series from NJSBA

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. ESS: Based upon recommendation of the Superintendent approved approve the 2019-2020 school year Educational Staffing Services as listed:

- a. ESS Support Services, LLC - Paraprofessionals
- b. ESS Support Services, LLC – Substitutes

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Shared Service Agreement: Based upon recommendation of the Superintendent approved the following shared service agreement with the Franklin Township Board of Education as listed:
a. Instructional Coaching - \$34,000 annually (Title I & II)

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Danielle Bland - Yes
Mr. Matthew Carelli - Yes
Vacant
Mr. J. Wilson Hughes, Jr. - Yes
Ms. Cheryl Potter – Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

OLD BUSINESS

Mr. J. Wilson Hughes, Jr. reminded the Board of the July 31st retreat workshop with Mrs. Terry Lewis

NEW BUSINESS

Mrs. Mary Nicoletto informed the Board of the shared service meeting that was held between Delsea Regional, Elk Township, and Franklin Township in reference to transportation services

Dr. Piera Gravenor stated that a cap is being put on the Pre-K program due to high enrollment
Dr. Piera Gravenor stated that going forward the Pre-K program will be lottery based

Mr. J. Wilson Hughes, Jr. stated that the current housing developments did not provide additional enrollment as expected for the Elk Township School District

Mr. Matthew Carelli informed the Board that there will be a closed meeting held on July 11th in reference to merging the Elk and Clayton Police Force

CITIZENS

Aprv. Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Jennifer Wirtz to open the second public portion

Open Second

Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Aprv. Motion by Mr. J. Wilson Hughes, Jr. , seconded by Mrs. Danielle Bland to close the second public portion

Close Second

Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Adjourn Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. J. Wilson Hughes, Jr. that the meeting be adjourned at 8:26 p.m.

meeting

8:26 p.m.:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary