

**REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, JULY 12, 2018 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.**

Purpose: 2018-19 SCHOOL YEAR REGULAR BOARD MEETING FOR JULY

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. President Mrs. Jessica Dadak  
Pres. Mr. Kevin French - Absent Mrs. Jennifer Wirtz  
Ms. Cheryl Potter Mrs. Mary Spring  
Mrs. Mary Snively Mr. J. Wilson Hughes, Jr. - Absent  
Mr. Douglas Gominger Mr. Edward Walter

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public  
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey  
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jessica Dadak led the Pledge of Allegiance.

**MINUTES:**

Aprv- Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively to approve the Regular and Executive minutes  
Minutes: of June 14, 2018

Voice Vote:

Yes – 7 No – 0 Abstentions – 0  
Mr. Kevin French – Absent  
Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

**COMMUNICATIONS/PRESENTATIONS**

Mr. Wayne Murschell presented the Principal's Report

**CITIZENS**

Aprv. - Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter to open the first public portion  
Open First

Public Portion:

Voice Vote:

Yes – 7 No – 0 Abstentions – 0  
Mr. Kevin French – Absent  
Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. – Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz to close the first public portion  
Close First

Public Portion:

Voice Vote:

Yes – 7 No – 0 Abstentions – 0  
Mr. Kevin French – Absent  
Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

**COMMITTEES:**

**PERSONNEL COMMITTEE - Ms. Cheryl Potter**

*(All hiring is pending completion of required state paperwork)*

Aprv. - D.  
Patterson Sub.  
Custodian:

Based upon the recommendation of the Superintendent approved Dawn Patterson as a Substitute Custodian effective June 25, 2018

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - D.  
Stockton  
Termination:

Based upon the recommendation of the Superintendent approved the termination of Diana Stockton, Custodian, effective June 22, 2018

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - M.  
Walker  
Teacher:

Based upon the recommendation of the Superintendent approved Marielle Walker as a Teacher, Step 1, BA at a yearly salary of \$47,289.00 (pending guide approval) effective September 1, 2018

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Absent

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Absent

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. - S.  
Keane  
Teacher:

Based upon the recommendation of the Superintendent approved Steven Keane as a Teacher, Step 1, BA at a yearly salary of \$47,289.00 (pending guide approval) effective September 1, 2018

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Absent

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Absent

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes  
Mrs. Mary Snively - Yes  
Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. - M.  
Haro School  
Nurse:

Based upon the recommendation of the Superintendent approved Marcos Haro, School Nurse, Step 17, BA at a yearly salary of \$71,889.00 (pending guide approval) effective September 1, 2018

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes  
Mr. Kevin French – Absent  
Ms. Cheryl Potter – Yes  
Mr. J. Wilson Hughes, Jr. - Absent  
Mrs. Jennifer Wirtz - Yes  
Mrs. Mary Spring - Yes  
Mr. Douglas Gominger - Yes  
Mrs. Mary Snively - Yes  
Mr. Edward Walter – Yes

Motion carried unanimously

Aprv - ETEA  
Salary Guide:

Based upon the recommendation of the Superintendent approved the ratification of the ETEA salary guide as presented

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes  
Mr. Kevin French – Absent  
Ms. Cheryl Potter – Yes  
Mr. J. Wilson Hughes, Jr. - Absent  
Mrs. Jennifer Wirtz - Yes  
Mrs. Mary Spring - Yes  
Mr. Douglas Gominger - Yes  
Mrs. Mary Snively - Yes  
Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. - W.  
Murschell  
18-19  
Contract:

Based upon the recommendation of the Superintendent approved the 2018-2019 employment contract for Mr. Wayne Murschell as listed

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes  
Mr. Kevin French – Absent  
Ms. Cheryl Potter – Yes  
Mr. J. Wilson Hughes, Jr. - Absent  
Mrs. Jennifer Wirtz - Yes  
Mrs. Mary Spring - Yes  
Mr. Douglas Gominger - Yes  
Mrs. Mary Snively - Yes  
Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. - J.  
Schultz 18-19  
Contract:

Based upon the recommendation of the Superintendent approved the 2018-2019 employment contract for Mrs. Jessica Schultz as listed

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Absent

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Absent

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

**POLICY** – Mrs. Mary Snively

Aprv. -  
Policies:

Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

|                |  |
|----------------|--|
| <u>P1550</u>   | Equal Employment/Anti-Discrimination Practices (M)   |
| <u>R1550</u>   | Equal Employment/Anti-Discrimination Practices (M)   |
| <u>P2431</u>   | Athletic Competition (M)   |
| <u>R2431.2</u> | Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (New) |
| <u>P5350</u>   | Student Suicide Prevention (M)   |
| <u>R5350</u>   | Student Suicide Prevention (M) (New)   |
| <u>P5533</u>   | Student Smoking (M)  |
| <u>P5561</u>   | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)                                  |
| <u>R5561</u>   | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (New)                            |
| <u>P6831</u>   | Withholding or Recovering State Aid (New)  |
| <u>P8462</u>   | Reporting Potentially Missing or Abused Children (M)   |
| <u>P8561</u>   | Procurement Procedures for School Nutrition Programs (New)   |

Motion by Mrs. Mary Snively, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
Abolishment  
of Policies:

Based upon the recommendation of the Superintendent approved the abolishment of the following policies as listed:

|              |                                     |
|--------------|-------------------------------------|
| <u>P2461</u> | Special Education Receiving Schools |
|--------------|-------------------------------------|

Motion by Mrs. Mary Snively, seconded by Mrs. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

**CURRICULUM & TECHNOLOGY – Mrs. Mary Spring**

Aprv. -  
Clinics/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

| <u>Name</u> | <u>Location</u>                    | <u>Workshop</u>                                    | <u>Date</u> | <u>Reg. Fee</u> | <u>Mileage</u> | <u>Total</u> |
|-------------|------------------------------------|--|-------------|-----------------|----------------|--------------|
| Judy Jusko  | Rowan College at Gloucester County | Regional Training for District Certification Staff | 7/31/18     | N/A             | 6.20           | 6.20         |

*^ Paid for by Title II*

Motion by Mrs. Mary Spring, seconded by Mrs. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19  
PD Plan:

Based upon the recommendation of the Superintendent approved the Professional Development Plan for the 2018-19 school year

Motion by Mrs. Mary Spring, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19  
Mentoring  
Plan:

Based upon the recommendation of the Superintendent approved the Mentoring Plan for the 2018-19 school year

Motion by Mrs. Mary Spring, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
Participation  
in NJ  
Consortium  
for Equity and  
Excellence:

Based upon the recommendation of the Superintendent approved participation in the NJ Consortium for Equity and Excellence (Title II funded)

Motion by Mrs. Mary Spring, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19  
Teacher Eval.  
System:

Based upon the recommendation of the Superintendent approved using the McRel Teacher Evaluation System for the 2018-19 school year

Motion by Mrs. Mary Spring, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19  
Principal Eval.  
System:

Based upon the recommendation of the Superintendent approved using the NJ Principal Evaluation system for the 2018-19 school year

Motion by Mrs. Mary Spring, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19  
Tuition Rates:

Based upon the recommendation of the Superintendent approved the cost per pupil for tuition purposes for the 2018-2019 school year as listed (per Choice School Guidelines):

|            |           |
|------------|-----------|
| Pre K / K  | \$ 13,229 |
| Grade 1-5  | \$ 15,756 |
| Grade 6-8  | \$ 19,221 |
| MD         | \$ 17,191 |
| Pre K / PT | \$ 31,297 |

Motion by Mrs. Mary Spring, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

**BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION**

**BUDGET & FINANCE – Mr. Douglas Gominger**

Aprv. -  
Secretary’s  
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Spring

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
Treasurer

Approved the Treasurer’s Report in accordance with 8A:17-9 and 18A:17-36 for the month of May 2018. The Treasurer’s Report and Secretary’s Report are in agreement for the month of May 2018.

Report:

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
Secretary  
Certification:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Spring

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
BOE  
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
Transfer  
Report:

Approved the May 2018 Transfer Report

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Absent

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Absent

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. -  
Monthly Bill  
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

- |                                |    |            |
|--------------------------------|----|------------|
| 1. General Bill List - 7/12/18 | \$ | 51,452.86  |
| 2. General Bill List - 6/29/18 | \$ | 304,781.62 |
| 3. Cafeteria Bill List         | \$ | 11,050.88  |

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0  
Mrs. Jessica Dadak – Yes  
Mr. Kevin French – Absent  
Ms. Cheryl Potter – Yes ( Abstain #006121)  
Mr. J. Wilson Hughes, Jr. - Absent  
Mrs. Jennifer Wirtz - Yes  
Mrs. Mary Spring - Yes  
Mr. Douglas Gominger - Yes  
Mrs. Mary Snively - Yes  
Mr. Edward Walter – Yes

Motion carried unanimously

**FACILITIES** – Mr. J. Wilson Hughes, Jr.  
None

**CAFETERIA** – Mrs. Jennifer Wirtz

Aprv. - Café  
Report:

Based upon the recommendation of the Superintendent approved the May 2018 cafeteria report as listed:

|                                    |                      |
|------------------------------------|----------------------|
| <b>Total Income</b>                | <b>\$16,623.47</b>   |
| <b>Total Expense</b>               | <b>(\$14,015.39)</b> |
| <b>Net Income or (Loss)</b>        | <b>\$2,608.08</b>    |
| <b>Average Daily Attendance</b>    | <b>356</b>           |
| <b>Average Daily Participation</b> | <b>241</b>           |
| <b>Percentage of Participation</b> | <b>68%</b>           |

Motion by Mrs. Jennifer Wirtz, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0  
Mr. Kevin French – Absent  
Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19  
Nutri-Serve  
Contract:

Based upon the recommendation of the Superintendent approved the 2018-2019 Nutri-Serve Contract in the amount of \$13,585

Motion by Mrs. Jennifer Wirtz, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0  
Mrs. Jessica Dadak – Yes  
Mr. Kevin French – Absent  
Ms. Cheryl Potter – Yes  
Mr. J. Wilson Hughes, Jr. - Absent  
Mrs. Jennifer Wirtz - Yes  
Mrs. Mary Spring - Yes  
Mr. Douglas Gominger - Yes  
Mrs. Mary Snively - Yes  
Mr. Edward Walter – Yes

Motion carried unanimously



**TRANSPORTATION - Mr. Edward Walter**

Aprv. - 18-19  
ESY Jointures: Based upon the recommendation of the Superintendent approved the following ESY transportation jointures for the 2018-2019 school year as listed:

1. Jointure with Delsea Regional High School District to transport 2 Elk Township students, along with 8 Delsea students on Delsea’s Route SP10 to Bankbridge DC from July 1, 2018 through August 30, 2018 at a cost of \$2,266.00
2. Jointure with Delsea Regional High School District to transport 1 Elk Township student, along with 3 Delsea students on Delsea’s Route SP16 to Yale Marlton from July 1, 2018 through August 30, 2018 at a cost of \$5,047.00

Motion by Mr. Edward Walter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0  
 Mrs. Jessica Dadak – Yes  
 Mr. Kevin French – Absent  
 Ms. Cheryl Potter – Yes  
 Mr. J. Wilson Hughes, Jr. - Absent  
 Mrs. Jennifer Wirtz - Yes  
 Mrs. Mary Spring - Yes  
 Mr. Douglas Gominger - Yes  
 Mrs. Mary Snively - Yes  
 Mr. Edward Walter – Yes

Motion carried unanimously

**SUPERINTENDENT'S REPORT**

Aprv. – May HIB  
Report: Based upon the recommendation of the Superintendent approved the May 2018 HIB report as previously reported

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0  
 Mr. Kevin French – Absent  
 Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - Board  
Reports: Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse’s Report
- HIB Report
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

|                  |          |        |
|------------------|----------|--------|
| Fire Drill       | 06/15/18 | 8:36am |
| Evacuation Drill | 06/15/18 | 8:39am |

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0  
 Mr. Kevin French – Absent  
 Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - Field Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

| <u>Date</u> | <u>Name/Location</u>             | <u>Grade/Time</u>        |
|-------------|----------------------------------|--------------------------|
| 7/18/2018   | Regal Cinema<br>Turnersville, NJ | SWAG<br>9:00am - 12:00pm |

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

**LEGISLATION** - Mrs. Mary Snively

None

**GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION** – Ms. Cheryl Potter

None

**SCHOOL BUSINESS ADMINISTRATOR’S REPORT** – Mr. Joseph Collins

Aprv. - 18-19 Educational Staffing Services:

Based upon the recommendation of the Superintendent approved the 2018-2019 school year Educational Staffing Services as listed:

1. Mission One - paraprofessionals
2. Source 4 Teachers – substitutes

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - 18-19 IDEA Preschool Grant Submission:

Based upon the recommendation of the Superintendent approved the submission of the 2018-2019 IDEA Preschool Grant in the amount of \$2,918

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv  
Appropriation  
of Additional  
Surplus for  
2018-19

Based on the recommendation of the Superintendent approved the appropriation of additional surplus, in the amount of \$8,625 for the 2018-2019 school year to account for the reduction in State School Aid

Motion by Mr. Douglas Gominger, seconded by Ms. Mary Snively

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Absent

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Absent

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**CITIZENS**

Aprv. -  
Open Second  
Public Portion:

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz to open the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. –  
Close Second  
Public Portion:

Motion Mrs. Jennifer Wirtz, seconded by Mr. Douglas Gominger to close the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

**Executive Session**

Aprv. –  
Open  
Executive  
Session  
7:32 p.m.

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz to enter into the executive session to discuss matters as listed.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:42 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Negotiations
  - a. ETEA
  - b. Non-Unit

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on July 12, 2018.

\_\_\_\_\_  
Joseph M. Collins,  
School Business Administrator/Board Secretary

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. - Close  
Executive  
Session 7:42  
p.m.:

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter to close executive session

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -  
Meeting  
Adjourned  
7:44 p.m.:

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz that the meeting be adjourned 7:44 p.m.

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Respectfully Submitted,

\_\_\_\_\_  
Joseph M. Collins,  
School Business Administrator/Board Secretary