

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, AUGUST 9, 2018 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2018-19 SCHOOL YEAR REGULAR BOARD MEETING FOR AUGUST

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. President Mrs. Jessica Dadak
Pres. Mr. Kevin French - Absent Mrs. Jennifer Wirtz
Ms. Cheryl Potter Mrs. Mary Spring – 7:30 p.m.
Mrs. Mary Snively Mr. J. Wilson Hughes, Jr.
Mr. Douglas Gominger - Absent Mr. Edward Walter

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jessica Dadak led the Pledge of Allegiance.

MINUTES:

Aprv- Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter to approve the Regular and Executive minutes of
Minutes: July 12, 2018

Voice Vote:

Yes – 5 No – 0 Abstentions – 1
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)
Mr. J. Wilson Hughes, Jr. – Abstain

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

Mr. Wayne Murschell presented the Principal's Report

CITIZENS

Aprv. - Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively to open the first public portion
Open First

Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. - Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively to close the first public portion
Close First

Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent

Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Ms. Cheryl Potter
(All hiring is pending completion of required state paperwork)

Aprv. R.
Patterson Sub.
Custodian:

Based upon the recommendation of the Superintendent approved Rita Patterson as a substitute custodian effective August 10, 2018

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

POLICY – Mrs. Mary Snively

Aprv. Policies:

Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>Reg. # 2411</u>	Guidance and Counseling (M)
<u>Policy # 2429</u>	Extracurricular Activities - <u>Old Policy # 6145</u>
<u>Reg. # 2460.16</u>	Special Education-Instructional Material to Blind or Print-Disabled Students (M)
<u>Policy # 2480</u>	Alternative Educational Programs - <u>Old Policy # 6172</u>
<u>Policy # 2701</u>	Library Media Center Collection Development Policy - <u>Old Policy # 6163.1</u>
<u>Policy # 2702</u>	Early Childhood Education/Preschool - <u>Old Policy # 6178</u>
<u>Reg. # 5111</u>	Eligibility of Resident Non-Resident Students (M)
<u>Policy # 5512</u>	Harassment, Intimidation and Bullying
<u>Policy # 9190</u>	Community Resources - <u>Old Policy # 6162.4</u>

Motion by Mrs. Mary Snively, seconded by Mr. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. the
Abolishment
of Policies:

Based upon the recommendation of the Superintendent approved the abolishment of the following policies as listed:

<u>Policy # 4140-4240</u>	Payroll Authorization and Compensation
<u>Policy # 5350</u>	Pupil Suicide Prevention
<u>Reg. # 5512</u>	Harassment, Intimidation or Bullying Investigation
<u>Policy # 6121</u>	Nondiscrimination/Affirmative Action
<u>Policy # 6122</u>	Articulation
<u>Policy # 6164.4</u>	Child Study Team
<u>Policy # 6171</u>	Special Instructional Programs
<u>Policy # 6171.3</u>	At-Risk and Title 1
<u>Policy # 6300</u>	Evaluation of the Instructional Program
<u>Policy # 7114.1</u>	Alterations, Additions and Repairs
<u>Policy # 7115</u>	Developing Educational Specifications
<u>Policy # 8420.1</u>	Fire and Fire Drills
<u>Policy # 9000</u>	Role of the Board
<u>Policy # 9010</u>	Role of the Member
<u>Policy # 9113</u>	Filling Vacancies
<u>Policy # 9121</u>	Election and Duties of President
<u>Policy # 9200</u>	Orientation and Training of Board Members
<u>Policy # 9250</u>	Expenses and Reimbursements
<u>Policy # 9270.01</u>	Conflict of Interest
<u>Policy # 9311</u>	Formulation, Adoption, Amendment of Policies
<u>Policy # 9312</u>	Formulation, Adoption Amendment of Bylaws
<u>Policy # 9313</u>	Formulation, Adoption, Amendment of Administrative Regulations
<u>Policy # 9314</u>	Suspension of Policies, Bylaws and Regulations
<u>Policy # 9321</u>	Time, Place, Notification of Meetings
<u>Policy # 9322</u>	Public and Executive Sessions
<u>Policy # 9323-9324</u>	Agenda Preparation/Advance Delivery of Meeting Material
<u>Policy # 9326</u>	Minutes
<u>Policy # 9400</u>	Board Self-Evaluation
<u>Policy # 9420</u>	Gifts

Motion by Mrs. Mary Snively, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. Douglas Gominger – Absent

Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Mr. Edward Walter

Aprv. M.
Marinelli
LDTC:

Based upon the recommendation of the Superintendent approved Mary Ann Marinelli as the LDTC, one day per week at a rate of \$200 per evaluation and \$60 per meeting for the 2018-19 school year

Motion by Mr. Edward Walter, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Absent

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring – Absent (7:30 p.m.)

Mr. Douglas Gominger - Absent

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mrs. Jennifer Wirtz

Aprv. -
Secretary's
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. Douglas Gominger – Absent

Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. -
Treasurer
Report:

Approved the Treasurer's Report in accordance with 8A:17-9 and 18A:17-36 for the month of June 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2018.

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. Douglas Gominger – Absent

Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. -
Secretary
Certification:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mrs. Jennifer Wirtz, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. -
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. -
Transfer
Report:

Approved the June 2018 Transfer Report

Motion by Mrs. Jennifer Wirtz, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Jessica Dadak – Yes
Mr. Kevin French – Absent
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring – Absent (7:30 p.m.)
Mr. Douglas Gominger - Absent
Mrs. Mary Snively - Yes
Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. -
Monthly Bill
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List - June	\$	58,773.52
2. General Bill List - August	\$	135,902.76
3. Cafeteria Bill List	\$	98,843.81

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Jessica Dadak – Yes
Mr. Kevin French – Absent
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring – Absent (7:30 p.m.)
Mr. Douglas Gominger - Absent
Mrs. Mary Snively - Yes
Mr. Edward Walter – Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.

None

CAFETERIA – Mrs. Jennifer Wirtz

Aprv. - Café
Report:

Based upon the recommendation of the Superintendent approved the June 2018 cafeteria report as listed:

Total Income	\$8,104.22
Total Expense	(\$7,190.00)
Net Income or (Loss)	\$914.22
Average Daily Attendance	343
Average Daily Participation	194
Percentage of Participation	57%

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. Douglas Gominger – Absent

Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. 18-19
Lunch/
Breakfast
Prices:

Based upon the recommendation of the Superintendent approved the lunch/breakfast pricing for the 2018-19 school year as listed:

	<u>Full Price</u>	<u>Reduced Price</u>
Lunch	\$ 2.70	\$.40
Breakfast	\$ 1.40	\$.30
Adult	\$ 4.00	N/A

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. Douglas Gominger – Absent

Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

TRANSPORTATION - Mr. Edward Walter

None

SUPERINTENDENT'S REPORT

Aprv. –
June HIB
Report:

Based upon the recommendation of the Superintendent approved the June 2018 HIB report as previously reported

Motion by Mrs. Jennifer Wirtz., seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. -
Board
Reports:

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment - None
- Staff Attendance
- Nurse’s Report - None
- HIB Report
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

Fire Drill	N/A	N/A
Lockdown Drill	N/A	N/A

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

Aprv. Self-
Assessment
Report:

Based upon the recommendation of the Superintendent approved the School Self-Assessment Report for determining grades under the Anti-Bullying Bill of Rights Act

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger – Absent
Mrs. Mary Spring – Absent (7:30 p.m.)

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Legislative
Update:

Mrs. Mary Snively spoke about the State Board Assessment on Standardized Testing
Dr. Piera Gravenor stated that Standardized Testing does not identify student performance

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter
None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins
None

OLD BUSINESS

None

NEW BUSINESS

Dr. Piera Gravenor informed the Board that the 2018-2019 National School Board Convention will be held in Philadelphia this year

Mrs. Jessica Dadak asked that Board Evaluations be Completed

CITIZENS

Aprv. - Open Second Public Portion: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to open the second public portion

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger - Absent

Motion carried unanimously

Aprv. – Close Second Public Portion: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to close the second public portion

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mr. Kevin French – Absent
Mr. Douglas Gominger - Absent

Motion carried unanimously

Executive Session

Aprv. – Open Executive Session 7:34 p.m. Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Jennifer Wirtz to enter into the executive session to discuss matters as listed.

ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION Resolution Authorizing Executive Session

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- a. Superintendent Evaluation

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on August 9, 2018.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. Douglas Gominger - Absent

Motion carried unanimously

Aprv. - Close
Executive
Session 8:08
p.m.:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively to close executive session

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Aprv. -
Meeting
Adjourned
8:09 p.m.:

Motion by Mrs. Jennifer Wirtz, seconded by Mr. J. Wilson Hughes, Jr. that the meeting be adjourned
8:09 p.m.

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Kevin French – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary