

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, SEPTEMBER 12, 2019 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR SEPTEMBER
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Mary Nicoletto	Mrs. Jennifer Wirtz
Pres.	Mrs. Danielle Bland	Ms. Cheryl Potter
	Mr. Matthew Carelli	Mrs. Mary Snively
	Vacant	Mrs. Angelique Stoney-Siplin - Absent
	Mr. J. Wilson Hughes, Jr. - Absent	

Admin. Pres. Dr. Melissa Williams, Assistant Superintendent, and Mr. Joseph Collins, Business Administrator/Board Secretary

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Mary Nicoletto led the Pledge of Allegiance.

Mission Mrs. Mary Snively read the statement below:
Statement: We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Mrs. Mary Snively, seconded by Mrs. Jennifer Wirtz to approve the August 8, 2019 minutes as listed:
1. Regular
2. Executive

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. J. Wilson Hughes, Jr. – Absent
Mrs. Angelique Stoney-Siplin - Absent
Vacant

Motion carried unanimously

COMMUNICATIONS/ PRESENTATIONS:

None

CITIZENS:

Aprv. Motion by Mrs. Jennifer Wirtz, seconded by Mr. Matthew Carelli to open the first public portion

Open First
Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. J. Wilson Hughes, Jr. – Absent
Mrs. Angelique Stoney-Siplin - Absent
Vacant

Motion carried unanimously

Aprv. Motion by Mrs. Danielle Bland, seconded by Mr. Matthew Carelli, to close the first public portion

Close First
Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mrs. Jennifer Wirtz
(all hiring is pending completion of required state paperwork)

Aprv. TIC
 Position:

Based upon the recommendation of the Superintendent approved the Teacher in Charge position with an annual stipend of \$2,000

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Yes
 Mrs. Jennifer Wirtz - Yes
 Mrs. Danielle Bland - Yes
 Mr. Matthew Carelli - Yes
 Vacant
 Mr. J. Wilson Hughes, Jr. - Absent
 Ms. Cheryl Potter – Yes
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
 Detention
 Proctor:

Based upon the recommendation of the Superintendent approved the Detention Proctor rate of \$27 per hour

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Danielle Bland

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Yes
 Mrs. Jennifer Wirtz - Yes
 Mrs. Danielle Bland - Yes
 Mr. Matthew Carelli - Yes
 Vacant
 Mr. J. Wilson Hughes, Jr. - Absent
 Ms. Cheryl Potter – Yes
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. Extra-
 Curricular
 Stipend
 Positions:

Based upon the recommendation of the Superintendent approved the extra-curricular stipend positions per the ETEA agreement as listed:

<u>POSITION</u>	<u>EMPLOYEE</u>
Aura Home & School Liaison	Rachel Tomczak
Safety Patrol Advisor	Alex Jaraiedi
Student Congress Advisor	Eileen Tharp
Science Coordinator	Melissa Tanski Ryan Malloy

	(will split stipend)
School News	Vacant
Music Coordinator	Frank Knauss

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Aprv. Extra-Curricular Stipend Positions:

Based upon the recommendation of the Superintendent approved the extra-curricular stipend positions as listed:

<u>POSITION</u>	<u>EMPLOYEE</u>
Gifted and Talented-Grades 4-6	Vacant
Teacher in Charge	Dina Holmes
After-School Detention Proctor	Kerry Kramme Alex Jaraiedi Heather Gonnelli Christine Bunting Kristie Jacoby Kristine Carter Brooke Tharp
Homebound Instruction	Kerry Kramme

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Aprv. D. Paoline STEAM Vol.

Based upon the recommendation of the Superintendent approved David Paoline as a volunteer for STEAM (Grades K-3)

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Danielle Bland

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

POLICY – Jennifer Wirtz
 None

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. ERA Inc: Based upon the recommendation of the Superintendent approved Eastern Rehabilitation Associates, Inc₂ to provide physical, occupational and speech therapy for the 2019-2020 school year at a rate of \$67.00 per hour

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Danielle Bland - Yes

Mr. Matthew Carelli - Yes

Vacant

Mr. J. Wilson Hughes, Jr. - Absent

Ms. Cheryl Potter – Yes

Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. ESEA FY19 Final Report: Based upon the recommendation of the Superintendent approved submitting the ESEA FY19 Final Expenditure Report

Motion by Mrs. Cheryl Potter, seconded by Mrs. Danielle Bland

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv. Receipt of 2019 NJSLA Results/Recs: Based upon the recommendation of the Superintendent approved receipt of the 2019 NJSLA results and recommendations

Motion by Mrs. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv. 19-20 McRel Teacher Evidence Doc: Based upon the recommendation of the Superintendent approved the 2019-2020 McRel Teacher Evidence Document for the teachers' evaluation system

Motion by Mrs. Cheryl Potter, seconded by Mrs. Danielle Bland

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv. Aura
Discipline
Guidelines:

Based upon the recommendation of the Superintendent approved the Aura School Discipline Guidelines (Revised)

Motion by Mrs. Cheryl Potter, seconded by Matthew Carelli

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv. School
Self Assess:

Based upon the recommendation of the Superintendent approved the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

Motion by Mrs. Cheryl Potter, seconded by Matthew Carelli

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Matthew Carelli

Aprv.
Secretary's
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Matthew Carelli, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv.
Treasurer
Report:

Approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2019.

Motion by Mr. Matthew Carelli, seconded by Mrs. Danielle Bland

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv.
Secretary
Certification:

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. Matthew Carelli, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. J. Wilson Hughes, Jr. – Absent
Mrs. Angelique Stoney-Siplin - Absent
Vacant

Motion carried unanimously

Aprv.
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion by Mr. Matthew Carelli, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. J. Wilson Hughes, Jr. – Absent
Mrs. Angelique Stoney-Siplin - Absent
Vacant

Motion carried unanimously

Aprv. July
Transfer
Report:

Based upon the recommendation of the Superintendent approved the July Transfer Report

Motion by Mr. Matthew Carelli, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Danielle Bland - Yes
Mr. Matthew Carelli - Yes
Vacant
Mr. J. Wilson Hughes, Jr. - Absent
Ms. Cheryl Potter – Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
Monthly Bill
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

1. General Bill List	\$ 309,641.01
2. Hand Check	\$ 31,004.80
3. Cafeteria Bill List	\$ -0-

Motion by Mr. Matthew Carelli, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Danielle Bland - Yes
Mr. Matthew Carelli - Yes
Vacant
Mr. J. Wilson Hughes, Jr. - Absent
Ms. Cheryl Potter – Yes (Abstain check #6866)
Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

FACILITIES – Mrs. Danielle Bland

Aprv. Facility
Use Requests:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:

<u>Organization</u>	<u>Facility Requested</u>	<u>Dates Requested</u>	<u>Time Requested</u>
Aura Home & School (Back to School Night)	All Purpose Room	9/11/19	6:00 pm - 8:00 pm
Aura Home & School (Back to School Dance)	All Purpose Room, Library, Bathrooms	9/20/19	3:30 pm - 10:00 pm
Aura Home & School (Room Parent Tea)	All Purpose Room	10/08/19	3:30 pm - 4:30 pm
Aura Fire Company (Fire Prevention Night)	Parking Lot Bathrooms	10/09/19	5:30 pm - 9:30 pm
Aura Home & School (Monthly Meetings)	Library	9/20/19, 10/21/19, 11/18/19, 1/13/20, 2/10/20, 3/16/20, 4/20/20, 5/18/20	6:30 pm - 9:00 pm

(All facility requests are pending proper insurance certificates)

Motion by Mrs. Danielle Bland, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

CAFETERIA – Mrs. Danielle Bland

None

TRANSPORTATION - Mr. Matthew Carelli

None

SUPERINTENDENT'S REPORT

Aprv.
HIB Reports:

Based upon recommendation of the Superintendent approved the July 2019 HIB report as previously submitted.

Motion by Mrs. Mary Snively, seconded by Mrs. Danielle Bland

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Motion carried unanimously

Aprv.

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

Board Reports:

- Enrollment - None
- Staff Attendance
- Nurse's Report - None
- HIB Report
- Facility Manager's Report
- Principal's Report
- Fire Drills/Crisis Drills

Lockout Drill	08/14/19	10:05 a.m.
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Motion by Ms. Cheryl Potter, seconded by Mr. Matthew Carelli

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Aprv. Field Trips:

Based upon recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
9/26/19	Mood's Farm Mullica Hill, NJ	Kindergarten 9:15 am - 11:00 am
10/17/19	Mood's Farm Mullica Hill, NJ	Pre-K AM: 9:00 am - 10:15 am PM: 12:45 pm - 1:45 pm

Motion by Mrs. Danielle Bland, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Aprv. SSDS Report:

Based upon recommendation of the Superintendent approved to accept the SSDS Report

Motion by Ms. Cheryl Potter, seconded by Mr. Matthew Carelli

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Based upon recommendation of the Superintendent approved the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u> - <u>Per Diem</u>

T.A.	9/18/2008	MD	Bancroft NeuroHealth	\$3,772.34 (18-19 SY) \$9,319.04 (2019 ESY) \$52,419.60 (19-20 SY)
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Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Yes
 Mrs. Jennifer Wirtz - Yes
 Mrs. Danielle Bland - Yes
 Mr. Matthew Carelli - Yes
 Vacant
 Mr. J. Wilson Hughes, Jr. - Absent
 Ms. Cheryl Potter – Yes (Abstain check #6866)
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively
 Legislative Update

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Potter informed the Board that the next Gloucester County School Boards meeting will be held on October 3, 2019 at Auletto's.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

None

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Aprv. Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Danielle Bland to open the second public portion

Open Second
 Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Aprv. Motion by Mrs. Jennifer Wirtz , seconded by Mr. Matthew Carelli to close the second public portion

Close Second
 Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mr. J. Wilson Hughes, Jr. – Absent
 Mrs. Angelique Stoney-Siplin - Absent
 Vacant

Motion carried unanimously

Executive Session:

Aprv. –
Open
Executive
Session
7:52 p.m.

Motion by Ms. Cheryl Potter, seconded by Mrs. Danielle Bland to enter into the executive session to discuss matters as listed.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:03 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Negotiations

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it’s discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on September 12, 2019.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. J. Wilson Hughes, Jr. – Absent
Mrs. Angelique Stoney-Siplin - Absent
Vacant

Motion carried unanimously

Aprv. - Close
Executive
Session
8:03 p.m.:

Motion by Ms. Cheryl Potter, seconded by Mr. Matthew Carelli to close executive session

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mr. J. Wilson Hughes, Jr. – Absent
Mrs. Angelique Stoney-Siplin - Absent
Vacant

Motion carried unanimously

Adjourn
meeting
8:04 p.m.:

Motion by Mrs. Danielle Bland, seconded by Ms. Cheryl Potter that the meeting be adjourned at 8:04 p.m.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mr. J. Wilson Hughes, Jr. – Absent

Mrs. Angelique Stoney-Siplin - Absent

Vacant

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary