

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, OCTOBER 10, 2019 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR OCTOBER
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Mary Nicoletto - Absent	Mrs. Jennifer Wirtz
Pres.	Mrs. Danielle Bland - Absent	Ms. Cheryl Potter
	Mr. Matthew Carelli - Absent	Mrs. Mary Snively
	Vacant	Mrs. Angelique Stoney-Siplin
	Mr. J. Wilson Hughes, Jr.	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Melissa Williams, Assistant Superintendent

Statement: As Vice President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jennifer Wirtz led the Pledge of Allegiance.

Mission Statement: Mrs. Mary Snively read the following Mission Statement:
We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter to approve the September 12, 2019 minutes as listed:

1. Regular
2. Executive

Voice Vote:

Yes – 4 No – 0 Abstentions – 1

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Mr. J. Wilson Hughes, Jr. - Abstain

Vacant

Motion carried

COMMUNICATIONS/ PRESENTATIONS:

None

CITIZENS:

Aprv. Open First Public Portion: Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter to open the first public portion

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

Aprv.
Close First
Public Portion:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin, to close the first public portion

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Danielle Bland – Absent
Mr. Matthew Carelli – Absent
Vacant

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mrs. Mary Snively

(all hiring is pending completion of required state paperwork)

Aprv. Stipend
Positions:

Based upon the recommendation of the Superintendent approved the following stipend positions per the ETEA agreement as listed:

Safety Patrol Coordinator	Kerry Kramme & Alex Jaraiedi (Split - One Position)
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Motion by Mrs. Mary Snively, seconded by Mrs. Cheryl Potter

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Danielle Bland – Absent
Mr. Matthew Carelli – Absent
Vacant

Motion carried unanimously

POLICY – Mrs. Angelique Stoney-Siplin

Aprv. Policies:

Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>Policy # 3159</u>	Teaching Staff Members/School District Reporting Responsibilities (M)
<u>Policy # 3218</u>	Use, Possession or Distribution of Substances (M)
<u>Reg. # R3218</u>	Use, Possession or Distribution of Substances (M)
<u>Policy # 4218</u>	Use, Possession or Distribution of Substances (M)
<u>Reg. # R4218</u>	Use, Possession or Distribution of Substances (M)

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Danielle Bland – Absent
Mr. Matthew Carelli – Absent
Vacant

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. Rowan
Student
Observation:

Based upon the recommendation of the Superintendent approved the following Rowan College of SJ students to conduct 10 hours of observation during the fall semester as listed:

<u>Student</u>	<u>Grade Level/Subject</u>	<u>Teacher's Name</u>
Aleika Cabran-Cabrera	1st grade	Erin Genzel
Enrico Coraluzzo	5th grade	Ashley Davis
Sophie Rivera	Kindergarten	Kim Williams
Emily Robson	4th grade	Kerry Kramme

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

Aprv. Clinics/
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage</u>	<u>Total</u>
Rachel Tomczak	Rowan University	Beyond the ABC's	10/15/19	-0-	-0-	-0-
Rachel Tomczak	Rowan University	Small Group Instruction	11/04/19	-0-	-0-	-0-

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. J. Wilson Hughes, Jr.

Aprv.
Secretary's
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

Aprv.
Treasurer
Report:

Approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2019.

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Danielle Bland – Absent
Mr. Matthew Carelli – Absent
Vacant

Motion carried unanimously

Aprv.
Secretary
Certification:

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Danielle Bland – Absent
Mr. Matthew Carelli – Absent
Vacant

Motion carried unanimously

Aprv.
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Danielle Bland – Absent
Mr. Matthew Carelli – Absent
Vacant

Motion carried unanimously

Aprv. August
Transfer
Report:

Based upon the recommendation of the Superintendent approved the August Transfer Report

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 5 No – 0 Abstentions – 0
Mrs. Mary Nicoletto – Absent
Mrs. Jennifer Wirtz - Yes
Mrs. Danielle Bland - Absent
Mr. Matthew Carelli - Absent
Vacant
Mr. J. Wilson Hughes, Jr. - Yes
Ms. Cheryl Potter – Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

Aprv. Monthly Bill List: Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

1. General Bill List	\$ 192,025.70
2. Hand Check	\$ 26,981.72
3. Cafeteria Bill List	\$ 4,507.16

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 5 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Absent
 Mrs. Jennifer Wirtz - Yes
 Mrs. Danielle Bland - Absent
 Mr. Matthew Carelli - Absent
 Vacant
 Mr. J. Wilson Hughes, Jr. - Yes
 Ms. Cheryl Potter – Yes
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.
None

CAFETERIA – Ms. Cheryl Potter

Nutri-Serve Report: For the information of the Board, the Nutri-Serve monthly report for September is attached

TRANSPORTATION - Mr. J. Wilson Hughes, Jr.
None

SUPERINTENDENT'S REPORT

Aprv. August HIB: Based upon recommendation of the Superintendent approved the August 2019 HIB report as previously submitted

Motion by Ms. Cheryl Potter seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Absent
 Mrs. Danielle Bland – Absent
 Mr. Matthew Carelli – Absent
 Vacant

Motion carried unanimously

Aprv. Board Reports: Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment - None
- Staff Attendance
- Nurse’s Report - None
- HIB Report
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

Fire Drill	09/18/19	1:33 p.m.
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Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 5 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Absent
 Mrs. Danielle Bland – Absent
 Mr. Matthew Carelli – Absent
 Vacant

Motion carried unanimously

Aprv. Spec.
 Ed. Placement:

Based upon recommendation of the Superintendent approved the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
D.A.	11/17/2007	MD	Pineland Learning Center	\$302.00/day 163 Days

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively

Roll Call Vote:

Yes – 5 No – 0 Abstentions – 0
 Mrs. Mary Nicoletto – Absent
 Mrs. Jennifer Wirtz - Yes
 Mrs. Danielle Bland - Absent
 Mr. Matthew Carelli - Absent
 Vacant
 Mr. J. Wilson Hughes, Jr. - Yes
 Ms. Cheryl Potter – Yes
 Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Mrs. Mary Snively informed the Board that a Podcast on Equality in Education will be held on October 16 at 2:00pm

Mrs. Mary Snively informed the Board that New Jersey was named the best in Art education

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Cheryl Potter spoke about a workshop held on Restorative Discipline

Ms. Cheryl Potter stated that PARCC is to test all students, not to tell you exactly how your individual student is progressing

Ms. Cheryl Potter stated that the public is not happy with lifting the cap on the Superintendent salary

Ms. Cheryl Potter informed the Board of a new bill called Molly’s Law that may affect the HIB laws

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Mr. Joseph Collins reminded the Board of the upcoming New Jersey School Boards Convention

OLD BUSINESS

Mr. J. Wilson Hughes, Jr. stated that the planning and zoning committee approved a permit extension for Silvergate

NEW BUSINESS

Dr. Melissa Williams stated that the Delsea Regional High School District applied for 2.4 million dollar grant for Equity in Classrooms, this grant will be split between four school districts over four years

Ms. Cheryl Potter stated that Dr. Piera Gravenor received a salary increase that will be funded by the Elk Township shared service agreement with Delsea Regional High School District

CITIZENS

Aprv.
Open Second
Public Portion:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin to open the second public portion

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

Aprv.
Close Second
Public Portion:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin to close the second public portion

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

Adjourn
meeting
7:55 p.m.:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter that the meeting be adjourned at 7:55p.m.

Voice Vote:

Yes – 5 No – 0 Abstentions – 0

Mrs. Mary Nicoletto – Absent

Mrs. Danielle Bland – Absent

Mr. Matthew Carelli – Absent

Vacant

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary