

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, DECEMBER 13, 2018 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2018-19 SCHOOL YEAR REGULAR BOARD MEETING FOR DECEMBER

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. President Mrs. Jessica Dadak
Pres. Mr. Kevin French Mrs. Jennifer Wirtz - Absent
Ms. Cheryl Potter Mrs. Mary Spring
Mrs. Mary Snively Mr. J. Wilson Hughes, Jr.
Mr. Douglas Gominger Mr. Edward Walter

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jessica Dadak led the Pledge of Allegiance.

MINUTES:

Aprv- Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Spring to approve the Regular minutes of November 8,
Minutes: 2018

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

Mr. Wayne Murschell introduced two students along with Mr. Steven Keane as part of the News Club for all Aura Elementary students

Dr. Piera Gravenor presented Mrs. Jessica Dadak, and Mr. Douglas Gominger with plaques for their years of service and dedication to the Elk Township School Board

CITIZENS

Aprv. - Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French to open the first public portion
Open First

Public Portion: Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Mr. Tom Hollywood introduced himself to the Board as the new Township Liaison to the school

Aprv. – Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger to close the first public portion
Close First

Public Portion: Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Ms. Cheryl Potter

(All hiring is pending completion of required state paperwork)

Aprv. J.
Schulz
Resignation:

Based upon the recommendation of the Superintendent approved the resignation of Jessica Schulz as Evaluation and Research Coordinator effective February 8, 2019

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Jennifer Wirtz - Absent

Mrs. Mary Spring – Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

POLICY – Mrs. Mary Snively

None

CURRICULUM & TECHNOLOGY – Mr. Kevin French

Aprv. Rowan
Students:

Based upon the recommendation of the Superintendent approved the following Rowan University students as listed:

<u>Name</u>	<u>Course/Requirement</u>	<u>Semester</u>
Shannon Reardigan	Early Childhood Education	Spring 2019 and Fall 2019
Gabriella Sullivan	Elementary Education	Spring 2019 and Fall 2019

Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv.
Submission of
17-18 Title I
Performance
Report:

Based upon the recommendation of the Superintendent approved submitting the 2017-2018 Title I Performance Report

Motion by Mr. Kevin French, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. Acceptance of the 18-19 ESSA Funds: Based upon the recommendation of the Superintendent approved accepting the ESSA funds for the 2018-2019 school year
Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. Clinic/ Workshop: Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage</u>	<u>Total</u>
Denise Pierce	Mount Laurel, NJ	Disruptive Behaviors in the Classroom	12/14/18	\$99.99	-0-	\$99.99

^ Paid for by Title II

Motion by Mr. Kevin French, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Jessica Dadak – Yes
Mr. Kevin French – Yes
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Jennifer Wirtz - Absent
Mrs. Mary Spring – Yes
Mr. Douglas Gominger - Yes
Mrs. Mary Snively - Yes
Mr. Edward Walter – Yes

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Douglas Gominger

Aprv. - Secretary's Report: Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. - Treasurer Report: Approved the Treasurer's Report in accordance with 8A:17-9 and 18A:17-36 for the month of October 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2018.

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. -
Secretary
Certification:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. -
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. -
Transfer
Report:

Approved the October 2018 Transfer Report

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Jennifer Wirtz - Absent

Mrs. Mary Spring – Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Mr. Edward Walter – Yes

Motion carried unanimously

Aprv. -
Monthly Bill
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List \$ 199,962.12

2. Hand Check \$ 0.00

3. Cafeteria Bill List \$ 10,283.51

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes
 Mr. J. Wilson Hughes, Jr. - Yes
 Mrs. Jennifer Wirtz - Absent
 Mrs. Mary Spring – Yes (Abstain check #6444)
 Mr. Douglas Gominger - Yes
 Mrs. Mary Snively - Yes
 Mr. Edward Walter – Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.
 None

CAFETERIA – Mr. J. Wilson Hughes, Jr.

Aprv. Sept.
 Café. Report:

Based upon the recommendation of the Superintendent approved the October 2018 cafeteria report as listed:

Total Income	15,669.91
Total Expense	(13,211.27)
Net Income or (Loss)	2,458.64
Average Daily Attendance	334
Average Daily Participation	209
Percentage of Participation	63%

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mr. Kevin French

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

TRANSPORTATION - Mr. Edward Walter
 None

SUPERINTENDENT'S REPORT

Aprv. –
 October HIB
 Report:

Based upon the recommendation of the Superintendent approved the October 2018 HIB report as previously reported

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. -
 Board
 Reports:

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse's Report
- HIB Report
- Facility Manager's Report
- Principal's Report

• Fire Drills/Crisis Drills

Fire Drill	11/29/18	2:11 pm
Lockdown Drill	11/29/18	10:10 am

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Ms. Mary Snively questioned if the floor plan of the school is shared with the local law enforcement agency
Mr. Joseph Collins stated that all floor plans are shared

Ms. Mary Snively updated the Board on the development of the Anti-Bullying Task Force

Dr. Piera Gravenor reviewed the details of the Anti-Bullying Laws

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Cheryl Potter stated that the merger of school districts to create one larger K-12 districts is being heavily discussed, and could be detrimental to many school districts

Mrs. Mary Spring stated that many school districts are underfunded and the State Task Force will take at least 5-7 years to correct this issue

Mrs. Mary Spring stated that The Path to Progress Fall Funding Report was presented

Mrs. Cheryl Potter stated that the importance of schools and municipalities working together

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

For the information of the Board, Elk Township BOE received \$3,000 from the Joint Insurance Fund as incentives from the 2017/2018 school year

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Aprv. - Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French to open the second public portion

Open Second
Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. – Motion Mr. Douglas Gominger, seconded by Mrs. Mary Snively to close the second public portion

Close Second
Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Aprv. -
Meeting
Adjourned
7:59 p.m.:

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter that the meeting be adjourned
7:59 p.m.

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jennifer Wirtz - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary