

**ELK TOWNSHIP BOARD OF EDUCATION
ELK TOWNSHIP, NEW JERSEY 08028**

**ORDER OF BUSINESS AND AGENDA
ELK TOWNSHIP BOARD OF EDUCATION
MARCH 10, 2022
REGULAR BOARD OF EDUCATION MEETING
AURA SCHOOL ALL PURPOSE ROOM – 7:00 PM**

**Updated information will have an asterisk in front of it*

REGULAR MEETING

1. Call to Order – 7:00 P.M.

As President of the Elk Township Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P. L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “The South Jersey Times” and “The Sentinel” as well as the Municipal Clerk of Elk Township.

2. Pledge of Allegiance

3. Our Mission

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

4. Roll call

5. Motion to approve meeting minutes as listed

- A. Regular - 2/10/2022
- B. Executive - 2/10/2022

6. Communications/Presentations

- A.

7. Public Participation (First) Time Limit: 3 minutes per group or individual not being represented by a group.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel/Policy/Curriculum & Technology

1. Personnel – (Sarah Ruczynski)

(all hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

a. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Donna Foote	3/10/2022 through 4/08/2022	Paid: 3/10/2022 through 4/08/2022 <i>(22 days)</i>	N/A	N/A

b. I make a motion to approve Brooke Tharp-Traina, School Social Worker, as DCP&P Liaison

2. Policy – (Mary Snively)

a. None

3. Curriculum & Technology - (Cheryl Potter)

a. I make a motion to approve the submission of the 2022-2023 ECPA Preschool Education Aid One Year Preschool Program Budget

b. I make a motion to approve the following Rowan University students for the clinical practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>
Brian Shugarts	Fall 2022: October 31, 2022 - December 14, 2022 <i>(Wednesday/Friday: 11/2, 11/4, 11/9, 11/11, 11/16, 11/18, 11/23, 11/30, 12/2, 12/7, 12/9, 12/14)</i> Spring: January 17, 2023 - March 10, 2023 <i>(5 days a week, 7 hours day)</i>	Music	Frank Knauss

b. I make a motion to approve the following clinics/workshops as listed:

Name	Location	Workshop	Date	Reg. Fee	Total
† Joe Nichols	Harrah's Hotel & Conference Center Atlantic City, NJ	2022 New Jersey School Buildings & Grounds Association Conference/Expo	3/21/2022 through 3/23/2022	No Cost	No Cost

† Paid for by NJSBGA

3. Cafeteria – (Colleen Barbaro)

a. I make a motion to approve the January 2022 cafeteria report as listed:

Total Income	19,450.33
Total Expense	(14,536.64)
Net Income or (Loss)	4,913.69
Average Daily Attendance	301
Average Daily Participation	252
Percentage of Participation	84%

4. Transportation – (Courtney Vance)

a. None

9. Superintendent's Report

A. Recommend the Board approve the January 2022 HIB report as previously submitted

B. Recommend the Board approve the School Self-Assessment Report for Determining Grades under the Anti-Bullying Bill of Rights Act

C. Recommend the Board acknowledge the receipt of the following reports as listed:

1. Enrollment
2. Staff Attendance
3. Nurse's Report
4. HIB Report - February 2022
5. Facility Manager's Report
6. Principal's Report
7. Fire Drills/Crisis Drills

	Date	Time
Fire Drill	2/10/2022	1:14 pm
Lockdown	2/28/2022	8:47 am

D. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
G. M.	5/30/2016	Communication Impaired	Pineland Learning Center	\$23,236/year 1:1 Aide: \$14,430/year

E. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
5/09/2022 <i>(rain date 6/06/2022)</i>	Philadelphia Philadelphia, PA	6th Grade 8:45 am - 2:00 pm
6/09/2022	FunPlex Mt. Laurel, N.J.	Student Congress & Safety Patrol 9:00 am - 2:00 pm

F. Recommend the Board approve the revised 2021-2022 Elk Township School District Calendar

10. Legislation (Angelique Stoney-Siplin)

A. Legislative Update

11. Gloucester County School Board Association (Sarah Ruczynski)

A.

12. School Business Administrator's Report

A. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2021 - E Cert

B. Recommend the Board approve the submission of the following "Other Capital Project" to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Elk Township Board of Education	Parent drop off lane	TBD

13. Old Business

14. New Business

15. Public Participation (Second) Time Limit: 3 minutes per group or individual not being represented by a group.

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16. Executive Session

- A. I make a motion to enter into executive session to discuss matters as listed, not to be made public at this time

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on March 10, 2022.

Joseph Collins, Board Secretary

Start time for Executive Session: _____ p.m.

End time for Executive Session: _____ p.m.

17. PUBLIC PARTICIPATION (Third) Time Limit: 3 minutes per group or individual not being represented by a group.

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18. Motion to adjourn at: _____ p. m.

