

**ELK TOWNSHIP BOARD OF EDUCATION
ELK TOWNSHIP, NEW JERSEY 08028**

**ORDER OF BUSINESS AND AGENDA
ELK TOWNSHIP BOARD OF EDUCATION
OCTOBER 13, 2022
REGULAR BOARD OF EDUCATION MEETING
AURA SCHOOL MEDIA CENTER – 7:00 PM**

**Updated information will have an asterisk in front of it*

REGULAR MEETING

1. Call to Order – 7:00 P.M.

As President of the Elk Township Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P. L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “The South Jersey Times” and “The Sentinel” as well as the Municipal Clerk of Elk Township.

2. Pledge of Allegiance

3. Our Mission

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

4. Roll call

5. Motion to approve meeting minutes as listed

A. Regular - 9/8/2022

6. Communications/Presentations

A. Wayne Murschell - Introduction of New Staff Members

B. 2022 NJSLA Results

C. Aura Student Voice Club

7. Public Participation (First) Time Limit: 3 minutes per group or individual not being represented by a group.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel/Policy/Curriculum & Technology

1. Personnel – (Sarah Ruczynski)

(all hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

- a. I make a motion to accept the resignation of Eshe Price as Education Research Coordinator effective October 21, 2022
- b. I make a motion to approve the creation of the Drama Club and the volunteer club advisors as listed:

Amanda Bosco	Dina Holmes
--------------	-------------

- c. I make a motion to approve the following non-teaching position as listed:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bridget Wurster	Custodian	\$15/hr.

- d. I make a motion to approve the following positions as listed at a previously approved rate:

<u>Position</u>	<u>Teacher</u>
Detention Proctor	Christine Bunting
After School Tutoring	Dina Holmes Dori Irelan

- e. I make a motion to approve the following stipend positions as listed:

<u>Position</u>	<u>Employee</u>	<u>Stipend</u>
Science Coordinator	Desiree Smith Tara Palma	\$525.00 <i>(split stipend)</i>

2. Policy – (Mary Snively)

- a. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #2417</u>	Student Intervention and Referral Services (M)(R)
<u>Policy #3161</u>	Examination for Cause (R)
<u>Policy #4161</u>	Examination for Cause (R)
<u>Policy #9320</u>	Cooperation with Law Enforcement Agencies (M)(R)
<u>Reg #9320</u>	Cooperation with Law Enforcement Agencies (M)(R)

3. Curriculum & Technology - (Cheryl Potter)

- a. I make a motion to approve the receipt of the 2022 NJSLA results and recommendations
- b. I make a motion to approve the Title I School-Parent Compact
- c. I make a motion to approve the FY22 ESEA Final Expenditure report
- d. I make a motion to approve the FY22 IDEA Final Expenditure report

B. Budget & Finance/Facilities/ Transportation

1. Budget & Finance – (Joyce Massott-Burnett)

- a. I make a motion to approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2022. The Board Secretary (draft) certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year
- b. I make a motion to approve the Treasurer’s Report in accordance with 18A:17-9 and 18A:17-36 for the month of August 2022. The Treasurer’s Report and Secretary’s Report are in agreement for the month of August 2022
- c. I make a motion to approve in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the August Transfer Report
- f. I make a motion to approve the following bills as listed:
1. General Bill List \$ 242,356.16
 2. Hand Check \$ 30,749.87
 3. Cafeteria Bill List \$ 10,702.12

2. Facilities – (J. Wilson Hughes, Jr.)

a. I make a motion to approve the following facility requests as listed:

<u>Organization</u>	<u>Facility Requested</u>	<u>Dates Requested</u>	<u>Time Requested</u>
Aura Fire Company (Township Fire Prevention)	Parking Lot Bathrooms	10/12/2022	6:00 pm through 9:00 pm

(All facility requests are pending proper insurance certificates)

3. Cafeteria – (Colleen Barbaro)

a. None

4. Transportation – (Eugene Thomas)

a. I make a motion to approve the following 2022-2023 transportation jointure as listed:

1. Glassboro Public Schools

9. Superintendent’s Report

A. Recommend the Board approve the following field trip in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
10/21/2022	Mood’s Farm, Mullica Hill, NJ (<i>Pumpkin Patch</i>)	Pre School AM/PM Classes

B. Recommend the Board approve the August 2022 HIB report as previously submitted

C. Recommend the Board acknowledge the receipt of the following reports as listed:

1. Enrollment
2. Staff Attendance
3. Nurse’s Report
4. HIB Report - September 2022
5. Facility Manager’s Report
6. Principal’s Report
7. Fire Drills/Crisis Drills

Fire Drill	9/15/2022	2:02 pm
Evacuation Drill	9/15/2022	2:07 pm

D. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition Per Diem</u>
G. B.	10/31/17	Elk	PSD	Gloucester County Special Services School District	\$44,100 (\$245 per diem)
S. L.	5/14/13	Elk	ERI	Gloucester County Special Services School District	\$43,830 (\$243.50 per diem) 1:1 \$41,580 (\$231.00 per diem)
S. T.	7/14/17	Elk	MD	Gloucester County Special Services School District	\$41,850 (\$232.50 per diem) 1:1: \$41,580 (\$231.00 per diem)

10. **Legislation** (Angelique Stoney-Siplin)

A. Legislative Update

11. **Gloucester County School Board Association** (Sarah Ruczynski)

A.

12. **School Business Administrator's Report**

A.

13. **Old Business**

14. **New Business**

15. **Public Participation (Second) Time Limit: 3 minutes per group or individual not being represented by a group.**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations,

attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

16. Executive Session

- A. I make a motion to enter into executive session to discuss matters as listed, not to be made public at this time

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately_____ p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on October 13, 2022.

Joseph Collins, Board Secretary

Start time for Executive Session: _____ p.m.

End time for Executive Session: _____ p.m.

17. PUBLIC PARTICIPATION (Third) Time Limit: 3 minutes per group or individual not being represented by a group.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

18. Motion to adjourn at: _____ p. m.

