

**REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY,
JANUARY 4, 2024 IN THE AURA SCHOOL ALL PURPOSE ROOM.**

Purpose: 2023-24 SCHOOL YEAR REGULAR BOARD MEETING FOR JANUARY
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Colleen Barbaro	Mrs. Angelique Stoney Siplin - Absent
Pres.	Mr. J. Wilson Hughes, Jr.	Mr. Eugene Thomas - Absent
	Mrs. Joyce Massott-Burnett	Mrs. Sarah Ruczynski
	Mrs. Lynette Peterson - Absent	Mrs. Jacqueline Wraight
	Ms. Cheryl Potter	

Admin. Pres. Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Anthony Fitzpatrick, Assistant Superintendent

Statement: As Board Secretary of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. Joseph Collins led the Pledge of Allegiance.

Mission Statement: Mr. Joseph Collins read the below statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

Presentation: None

REORGANIZATION

Election Results: The following are the results of the November 2023 General Election:
Elected to three year term

- Joyce Massott-Burnett – 980
- Cheryl Potter – 985
- Jacqueline Wraight – write in

Oath of Office: Mr. Joseph Collins, Board Secretary, administered the Oath of Office to the three newly seated Board members.

Open Nom. Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Sarah Ruczynski to open the nominations for President.

For President:

Mr. J. Wilson Hughes, Jr. nominated Mrs. Joyce Massott-Burnett, seconded by Mrs. Colleen Barbaro

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Close Nom. Motion by J. Wilson Hughes, Jr., seconded by Mrs. Colleen Barbaro to close the nominations for President.

for President:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Cast Ballots: Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Sarah Ruczynski to cast ballots for President

Since there was only one nomination for president no ballots were cast

Mrs. Joyce Massott-Burnett Assumes Chair: Mr. Joseph Collins requested that Mrs. Joyce Massott-Burnett assume the chair

Open Nom. for Vice President: Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Sarah Ruczynski to open the nominations for Vice-President

Mr. J. Wilson Hughes, Jr. nominated Mrs. Angelique Stoney-Siplin, seconded by Mrs. Sarah Ruczynski

Voice Vote:

Yes – 5 No – 1 Abstentions – 0

Mrs. Lynette Peterson – Absent

Ms. Cheryl Potter - No

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Close Nom. for Vice President: Motion Mr. J. Wilson Hughes, Jr., seconded by Mrs. Sarah Ruczynski, to close the nominations for Vice-President

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Cast Ballots: Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Sarah Ruczynski, to cast ballots for Vice President of the Elk Township Board of Education

Since there was only one nomination for president no ballots were cast

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Angelique Stoney-Siplin Assumes Chair: Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Sarah Ruczynski to appoint Mrs. Angelique Stoney-Siplin as Vice President of the Elk Township Board of education

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Adopt all Existing and Pending Board Policies:

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Sarah Ruczynski to adopt all existing and pending board policies

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Colleen Barbaro – Yes
Mrs. Joyce Massott-Burnett - Yes
Mrs. Lynette Peterson - Absent
Ms. Cheryl Potter – Yes
Mrs. Angelique Stoney-Siplin – Absent
Mr. Eugene Thomas – Absent
Mrs. Sarah Ruczynski – Yes
Mr. J. Wilson Hughes, Jr. – Yes
Mrs. Jacqueline Wraight – Yes

Motion carried unanimously

Appoint Delegate to NJSBA:

Motion by Mrs. Joyce Massott-Burnett, seconded by Mr. J. Wilson Hughes, Jr. to appoint Ms. Cheryl Potter as Delegate to the New Jersey School Boards Association for 2024

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Appoint Alt. Delegate to NJSBA:

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Sarah Ruczynski to appoint Mrs. Lynette Peterson as Alternate Delegate to the New Jersey School Boards Association for 2024

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Appoint Delegate to GCSBA:

Motion by Mrs. Joyce Massott-Burnett, seconded by Ms. Cheryl Potter to appoint Mrs. Colleen Barbaro Delegate to the Gloucester County School Boards Association for 2024

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Appoint Alt. Delegate to GCSBA:

Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Sarah Ruczynski to appoint Mr. Eugene Thomas Alternate Delegate to the Gloucester County School Boards Association for 2024

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv. Parliamentary Procedures: Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Sarah Ruczynski to approve parliamentary procedures for Aura School Board meetings

Voice Vote:
Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv. Curriculum and Textbooks: Motion by Mrs. Joyce Massott-Burnett, seconded by Ms. Cheryl Potter to approve the curriculum and textbooks, for the 2024-2025 school year

Voice Vote:
Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv. Meeting Dates and Times: Motion by Mrs. Joyce Massott-Burnett, seconded by Mrs. Sarah Ruczynski to approve the Board of Education Regular Meeting and Special Meeting Dates and Times

See Page(s) _____ of minutes

Voice Vote:
Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Ethics and Code for School Board Members: For the information of the Board the School Ethics Act and Code for School Board Members, pursuant to N.J.S.A. 18A:12-24.1 et seq., have been distributed. Each member of the Board of Education shall sign an acknowledgement of receipt for the Code of Ethics. This acknowledgement of receipt assures that each Board of Education member has read and become familiar with the Code of Ethics

1. Reading and discussion of Code of Ethics

MINUTES:

Aprv. Minutes: Motion by Mrs. Sarah Ruczynski, seconded by Ms. Cheryl Potter to approve the minutes as listed:

1. Regular Session – 12/14/2023

Voice Vote:
Yes – 5 No – 0 Abstentions – 1
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent
Mr. J. Wilson Hughes, Jr. - Abstain

Motion carried unanimously

COMMUNICATIONS/ PRESENTATIONS:

None

CITIZENS:

Aprv.
Open First
Public Portion:

Motion by Mrs. Sarah Ruczynski, seconded by Ms. Cheryl Potter to open the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

Aura Home & School updated the Board on the planning of parties for both boys and girls, bag bingo donations, and the possibility of setting up workshops for each grade

Mr. Kevin Donahue informed the Board that the Winter Concert and the Holiday shop were both very well attended

Ms. Cheryl Potter questioned Mr. Kevin Donahue about the breakfast program
Mr., Kevin Donahue stated that there were a few issues but they have all been resolved

Mr. Lucarini president of Elk Township Little League handed out flyers for the upcoming season

Aprv.
Close First
Public Portion:

Motion by Mrs. Sarah Ruczynski, seconded by Mr. J. Wilson Hughes, Jr. to close the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mrs. Sarah Ruczynski

(all hiring is pending completion of required state paperwork)

Aprv.
Preschool Site
Admin Job
Discription

Based upon the recommendation of the Superintendent approved the Preschool Site Administrator job description as presented

Motion by Mrs. Sarah Ruczynski, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Lynette Peterson – Absent
Mrs. Angelique Stoney Siplin – Absent
Mr. Eugene Thomas – Absent

Motion carried unanimously

POLICY – Mrs. Sarah Ruczynski

Aprv. Policies:

Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

Policy 3161	Examination for Cause - <i>Revised</i>
Policy 4161	Examination for Cause - <i>Revised</i>
Policy 3212	Attendance (M) - <i>Revised</i>
Regulation 3212	Attendance (M) - <i>New</i>

Policy 4212	Attendance (M) - <i>Revised</i>
Regulation 4212	Attendance (M) - <i>New</i>

Motion by Mrs. Sarah Ruczynski, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mrs. Lynette Peterson – Absent
 Mrs. Angelique Stoney Siplin – Absent
 Mr. Eugene Thomas – Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. E.
Tallman:

Based upon the recommendation of the Superintendent approved Emma Tallman, Librarian (one day per week) at a rate of \$200/day, paid out to Title I funds

Motion by Ms. Cheryl Potter, seconded by Mrs. Sarah Ruczynski

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
 Mrs. Colleen Barbaro – Yes
 Mrs. Joyce Massott-Burnett - Yes
 Mrs. Lynette Peterson - Absent
 Ms. Cheryl Potter – Yes
 Mrs. Angelique Stoney-Siplin – Absent
 Mr. Eugene Thomas – Absent
 Mrs. Sarah Ruczynski – Yes
 Mr. J. Wilson Hughes, Jr. – Yes
 Mrs. Jacqueline Wraight – Yes

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. J. Wilson Hughes, Jr.

Aprv.
Secretary’s
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

On File Superintendent’s Office

Motion by Mr. J. Wilson Hughes, Jr., seconded Mrs. Sarah Ruczynski

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
 Mrs. Lynette Peterson – Absent
 Mrs. Angelique Stoney Siplin – Absent
 Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
Treasurer’s
Report:

Approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2023. The Treasurer’s Report and Secretary’s Report are in agreement for the month of November 2023.

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Motion by Mr. J. Wilson Hughes, Jr., seconded Mrs. Sarah Ruczynski

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
Secretary
Certification:

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. J. Wilson Hughes, Jr., seconded Mrs. Sarah Ruczynski

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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Motion by Mr. J. Wilson Hughes, Jr., seconded Mrs. Sarah Ruczynski

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
Transfer
Report:

Based upon the recommendation of the Superintendent approved the November 2023 Transfer Report.

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Motion by Mr. J. Wilson Hughes, Jr., seconded Mrs. Sarah Ruczynski

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mrs. Joyce Massott-Burnett - Yes

Mrs. Lynette Peterson - Absent

Ms. Cheryl Potter – Yes

Mrs. Angelique Stoney-Siplin – Absent

Mr. Eugene Thomas – Absent

Mrs. Sarah Ruczynski – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Jacqueline Wraight – Yes

Motion carried unanimously

Aprv.
Monthly Bill
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

- 1. General Bill List \$ 242,090.71
- 2. Hand Check \$ 17,087.20
- 3. Cafeteria Bill List \$ 11,449.79

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Motion by Mr. J. Wilson Hughes, Jr., seconded Mrs. Sarah Ruczynski

Roll Call Vote:

- Yes – 6 No – 0 Abstentions – 0
- Mrs. Colleen Barbaro – Yes
- Mrs. Joyce Massott-Burnett - Yes
- Mrs. Lynette Peterson - Absent
- Ms. Cheryl Potter – Yes
- Mrs. Angelique Stoney-Siplin – Absent
- Mr. Eugene Thomas – Absent
- Mrs. Sarah Ruczynski – Yes
- Mr. J. Wilson Hughes, Jr. – Yes
- Mrs. Jacqueline Wraight – Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr

(All facility requests are pending proper insurance certificates)

Aprv. Facility
Use Requests:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:

<u>Organization</u>	<u>Facility Requested</u>	<u>Dates Requested</u>	<u>Time Requested</u>
Elk Township Little League	All purpose room	Tuesdays & Thursdays from January 2024 through March 2024	6:00pm to 8:30pm

(All facility requests are pending proper insurance certificates)

Motion by Mr. J. Wilson Hughes, Jr., seconded Ms. Cheryl Potter

Voice Vote:

- Yes – 6 No – 0 Abstentions – 0
- Mrs. Lynette Peterson – Absent
- Mrs. Angelique Stoney Siplin – Absent
- Mr. Eugene Thomas – Absent

Motion carried unanimously

CAFETERIA – Mrs. Colleen Barbaro

Aprv. Cafeteria
Report:

Based upon the recommendation of the Superintendent approved the October 2023 cafeteria report as listed:

Total Income	\$ 16,099.26
Total Expense	(\$ 16,784.43)
Net Income or (Loss)	(\$ 685.17)
Average Daily Attendance	399
Average Daily Participation	164
Percentage of Participation	41%

Motion by Mrs. Colleen Barbaro, seconded Mrs. Sarah Ruczynski

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
November
Café Report:

Based upon the recommendation of the Superintendent approved the November 2023 cafeteria report as listed:

Total Income	\$ 12,613.53
Total Expense	(\$ 12,457.01)
Net Income or (Loss)	\$ 156.52
Average Daily Attendance	312
Average Daily Participation	179
Percentage of Participation	57%

Motion by Mrs. Colleen Barbaro, seconded Mrs. Sarah Ruczynski

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

TRANSPORTATION - Colleen Barbaro

None

SUPERINTENDENT'S REPORT

Aprv.
Nonresident
School
Attendance:

Based upon recommendation of the Superintendent approved Adelynn Gonnelli to attend Aura School beginning in September 2024 under the provisions of Board Policy 5111.2, Children of Nonresident Staff Members

Motion by Mrs. Sarah Ruczynski, seconded Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
HIB Reports:

Based upon recommendation of the Superintendent approved the November 2023 HIB report.

Motion by Mrs. Sarah Ruczynski, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Aprv.
Board Reports:

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse’s Report
- HIB Report – December 2023
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

	Date	Time
Fire Drill - Aura	12/15/23	2:30 pm
Fire Drill - Walls	12/15/23	2:50 pm
Secure Drill - Aura	12/7/23	1:00 pm
Secure Drill - Walls	12/7/23	9:50 am

Motion by Mrs. Sarah Ruczynski, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

LEGISLATION - Mrs. Sarah Ruczynski

None

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Mrs. Sarah Ruczynski

None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. Budget
Calendar:

Based upon recommendation of the Superintendent approved the Budget Calendar as presented

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Motion by Mrs. Sarah Ruczynski, seconded Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

OLD BUSINESS

Mrs. Joyce Massott-Burnett questioned the Pre-K Student enrolment

Dr. Anthony Fitzpatrick stated that the program has a total of 30 students at this time

Mr. J. Wilson Hughes Jr. questioned if we are properly promoting the Pre-K Program

Dr. Anthony Fitzpatrick stated that the enrollment may be further limited due to current contracts to private Pre-K

NEW BUSINESS

None

CITIZENS

Aprv. Motion by Mrs. Sarah Ruczynski, seconded by Mrs. Colleen Barbaro to open the second public portion

Open Second

Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Mrs. Colleen Barbaro questioned Mr. Lucarini about what the Elk Little League will be using the Aura All Purpose Room for

Mr. Lucarini stated they will be using the room for basic and agility training

Aprv. Motion by Mrs. Sarah Ruczynski, seconded by Mrs. Colleen Barbaro to close the second public portion

Close Second

Public Portion:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Adjourn Motion by Mrs. Sarah Ruczynski, seconded by Mrs. Colleen Barbaro that the meeting be adjourned at 7:51 p.m.

meeting

7:51 p.m.:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Lynette Peterson – Absent

Mrs. Angelique Stoney Siplin – Absent

Mr. Eugene Thomas – Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary